DORSET & WILTSHIRE FIRE AND RESCUE AUTHORITY

To: Members of the Finance & Audit Committee

Membership

Cllr Kevin Small (Chair)	Cllr Paul Hilliard (Vice Chair)
Cllr Matt Bragg	Cllr Paul Oatway
Cllr Mike Parkes	Cllr Gordon Slade
Cllr Duncan Sowry-House	Cllr Clare Weight

Dear Member

You are asked to attend the Finance & Audit Committee to be held at Dorset and Wiltshire Fire & Rescue Service Headquarters, Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury, Wiltshire SP1 3NR, on **Wednesday 02 December 2026** from 10.00am.

Please note that refreshments and lunch will be provided.

If you require any further information, please contact the Democratic Services team on 01722 691079 or by email at democratic.services@dwfire.org.uk.

Yours sincerely

Vikki Shearing

Clerk to the Fire and Rescue Authority

Note:
The reports within this agenda will be available to view on the Service's website on the day of agenda despatch.

AGENDA

Meeting of the Finance & Audit Committee

Wednesday 02 December 2026 from 10.00am

Dorset and Wiltshire Fire & Rescue Service Headquarters, Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury, Wiltshire SP1 3NR

Committee Purpose

The main purpose of the Committee can be broadly defined in four key areas:

1. ensuring that sound systems of internal control are in place including establishing, developing and overseeing audit programmes and the delivery of key findings

2. providing an oversight of current Service performance in relation to all aspects of

   Priority 4: Making every penny count of the Community Safety Plan; and

   Priority 5: Supporting and developing our people; as well as scrutinising any matters referred to it by the Authority

3. ensuring sound day to day financial management arrangements are in place and overseeing financial expenditure

4. ensuring sound risk and business continuity management arrangements are in place.

Public questions

If you wish to put a question to the Members of the Authority, it should be **no more than 450 words and consist of no more than two questions in total and be submitted at least three full working days before the meeting**. The Chair of the meeting to which a question is submitted, in consultation with the Clerk to the Authority, will determine the most appropriate meeting for addressing the question, ensuring alignment with the terms of reference and delegations. The Chair of the meeting will then provide the response. All questions/statements and the responses will be published in full within the minutes of the meeting. Please use the following link to access the on-line public question form.

Privacy Notice

The Democratic Services privacy notice can be viewed at the following link: Dorset & Wiltshire Fire and Rescue Service | Democratic Services Privacy Notice

Key

CFO	Andy Cole	Chief Fire Officer
RM	Ryan Maslen	Assistant Chief Officer – Director of Finance and Treasurer
VS	Vikki Shearing	Assistant Chief Officer – Director of Corporate Services and Clerk to the Authority
DL	Darren Langdown	Assistant Chief Fire Officer – Director of Response
DW	David Waters	Assistant Chief Fire Officer – Director of Safety and Compliance
JL	Jenny Long	Assistant Chief Officer – Director of People Services
JM	Jill McCrae	Assistant Chief Officer – Director of Service Support
SLT	Strategic Leadership Team (comprised of the above Officers)	
BF	Bishop Fleming	External Auditors
SWAP	Jodie Bromell	South West Audit Partnership – Internal Auditor

Part 1

Items to be considered whilst the meeting is open to the public

		Lead
26/42	Welcome	Chair
26/43	Apologies	Chair
26/44	Code of Conduct and Declaration of Interests *Members are reminded of the need to comply with the requirements of the Localism Act 2011, and with the Code of Conduct regarding disclosable pecuniary, other registerable, or non-registerable interests. This means that you must:* • *check if there is any item of business on this agenda in which you or another relevant person has a disclosable pecuniary, other registerable, or non-registerable interest* • *check that any such interests have been notified to the Clerk (in writing), who shall consult on the matter with the Monitoring Officer, and entered in the register of Members' interests (if not, then a form must be completed within 28 days, which can be obtained from Democratic Services)* • *disclose the interest at the meeting and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.*	Chair
26/45	Public questions (please use the online public question form to submit your questions)	Chair
26/46	Review and approve the minutes of the Finance & Audit Committee meeting held on 09 September 2026 and any matters arising.	Chair
26/47	External Audit Progress Report 2025-26	BF
26/48	Internal Audit Quarterly Report – Quarter 3	SWAP
26/49	Internal Audit Progress Report – Quarter 3	JM
26/50	Financial Monitoring Report – Quarter 2	RM
26/51	Performance Report – Quarter 2	SLT
26/52	Modernisation Programme Update	JM

26/53	Strategic Risk Register	JM
26/54	Date of next meeting The next meeting of the Finance and Audit Committee will take place on Thursday 04 March 2027.	Chair
26/55	To consider passing the following resolution: In accordance with Section 100A (3) of the Local Government Act 1972, to exclude the press and public for the business specified below because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.	Chair

Part 2

26/56	Estate Rationalisation	CFO
26/57	Future Training Provision	JM