



Freedom of Information Request FOI 26 158

IT Asset Management, Procurement and IT Asset Disposal (ITAD) arrangements

Query:

1. IT Asset Inventory

Please provide the current number of:

- Desktop PCs
- Laptops
- Tablets
- Mobile phones/smartphones
- Servers

Where recorded, please also provide the manufacturer and model of these devices.

2. Device Refresh

Please provide:

- The standard refresh cycle for laptops, desktops, tablets, mobile phones and servers.
- The date (or expected date) of the next planned hardware refresh programme, if recorded.
- The number of devices scheduled for replacement during the next 12 months, if recorded.

3. IT Asset Disposal (ITAD)

Please provide:

- The name of your current ITAD supplier.
- The contract award date.
- The contract expiry date.
- Any available extension options.
- The total contract value.
- Whether the contract was awarded through a procurement framework. If so, please state the framework used.

4. Hardware Procurement

Please provide:

- The supplier(s) of end-user devices.
- Whether end-user devices are owned, leased, or supplied under a Device as a Service (DaaS) arrangement.
- The procurement framework(s) used for hardware purchases, where applicable.

5. Data Destruction

Please provide:

- The data sanitisation standard used (for example, NIST SP 800-88), where recorded.
- Whether certificates of data destruction are required.



- *Whether encrypted drives are securely erased or physically destroyed in accordance with your policy.*

6. Sustainability

Please provide:

- *Whether you have a policy to maximise reuse before recycling.*
- *If recorded, the proportion or number of retired devices that are:*
 - *Reused internally*
 - *Refurbished for reuse*
 - *Recycled*
 - *Destroyed*

7. Asset Disposal Volumes

Please provide, for each of the last two financial years, the number of the following assets disposed of:

- *Desktop PCs*
- *Laptops*
- *Tablets*
- *Servers*
- *Mobile phones/smartphones*

8. Contract Management

Please provide:

- *The job title responsible for managing the ITAD contract.*
- *The department responsible for IT asset disposal.*
- *The expected contract review or re-tender date, if recorded.*

9. Financial Recovery

Please provide:

- *Whether your current ITAD provider offers revenue sharing or rebates for reusable equipment.*
- *The total value of any rebates received during the last financial year, if recorded.*

Response:

Please see the attached Spreadsheet (FOI 26 158- IT Asset Disposal) for the requested information.

Information/Detail accurate on the date provided: 18, September 2026