



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**To: Members of the Dorset & Wiltshire Fire and Rescue Authority
Swindon Local Performance and Scrutiny Committee**

Membership

Cllr Abdul Amin (Chair)

Cllr Matthew Courtliff

Cllr Kevin Small

Dear Member

You are asked to attend the Swindon Local Performance and Scrutiny Committee meeting to be held at **Swindon Fire Station, Drove Road, Swindon, SN1 3AD in the Lecture Room** on **Wednesday 26 November 2025 at 10.00am**.

Yours sincerely

Vikki Shearing

Director of Corporate Services and Clerk to the Fire and Rescue Authority

AGENDA

Swindon Local Performance and Scrutiny Committee meeting

Wednesday 26 November 2025 at 10.00am

Public Questions

If you wish to put a question to the Members' of the Authority it should be no more than 450 words and submitted to democratic.services@dwfire.org.uk at least three full working days before the meeting. The Chair of the meeting to which a question is submitted, in consultation with the Clerk to the Authority will determine the most appropriate meeting for addressing the question, ensuring alignment with the terms of reference and delegations. The Chair of the meeting will then provide the response. All questions/statements and the responses will be published in full within the minutes of the meeting.

Committee purpose

The main purpose of the area-based committees is to reduce community and firefighter risks by developing, overseeing and assuring the delivery of activities associated with prevention, and response. The key focus of the committee is to scrutinise performance and improvement at a local level against the priorities 1, 2 and 3 set out in the Authority's Community Safety Plan and to make any recommendations to the Authority.

There are four committees associated with the administrative areas of the following Constituent Authorities: Bournemouth, Christchurch and Poole Council, Dorset Council, Swindon Borough Council and Wiltshire Council.

Items to be considered whilst the meeting is open to the public

Lead

25/19 Welcome Chair

25/20 Apologies Chair

25/21 Code of Conduct and Declaration of Interests Chair

Members are reminded of the need to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests. This means that you must:

- *check if there is any item of business on this agenda in which you or another relevant person have a disclosable pecuniary interest.*
- *check that any such interest has been notified to the Clerk & Monitoring Officer (in writing) and entered in the register of Members interests (if not,*

then a form must be completed within 28 days which can be obtained from Democratic Services).

- *disclose the interest at the meeting and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.*

25/22	Public questions	Chair
25/23	Review and approve the minutes from the meeting on 27 August 2025	Chair
25/24	Action progress report	Democratic Services
25/25	Performance monitoring and briefing	ACFO Darren Langdown
25/26	Matters raised by Members (agreed with the Chair)	Chair
25/27	Date of next meeting	Chair
	The next meeting of the Swindon Local Performance and Scrutiny Committee will take place on 25 February 2026 at 10.00am.	