



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 24/16

MEETING	Finance & Audit Committee
DATE OF MEETING	7 March 2024
SUBJECT OF THE REPORT	Committee work programme 2024-25
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	For consideration and approval
EXECUTIVE SUMMARY	This paper sets out the outline work programme for the Committee for 2024-25.
RISK ASSESSMENT	Failure to have a coherent and coordinated approach to the work of the Committee may increase reputational risks. This outline programme mitigates this risk and supports the continued good governance arrangements.
COMMUNITY IMPACT ASSESSMENT	None for the purpose of this report
ENVIRONMENTAL IMPACT ASSESSMENT	None for the purposes of this report.
BUDGET IMPLICATIONS	None for the purpose of this report
RECOMMENDATION	Members are asked to: 1. Consider and approve the outline work programme for 2024-25.
BACKGROUND PAPERS	None
APPENDIX	Appendix A - Outline work programme 2024-25
REPORT ORIGINATOR AND CONTACT	Name: Vikki Shearing, Head of Corporate Support. Email: vikki.shearing@dwfire.org.uk Tel no: 01722 691082

Item 24/16 Appendix A

Outline work programme 2024-25	
Meeting date	Outline agenda
24 July 2024	External Audit Plan 2023-24 Draft Statement of Accounts & Annual Governance Statement and Financial Outturn 2023-24 Internal Audit Annual report 2023-24 Internal Audit Quarterly report Q1 Internal Audit Progress report Q1 Performance report Q4 Strategic Risk Register Future Operational Training Provision –strategic highlight report
11 September 2024	External Audit Update report Statement of Accounts & Annual Governance Statement 2023-24 - final approval Internal Audit Quarterly report Q2 Internal Audit Progress report Q2 Financial Monitoring report Q1 Performance report Q1 Strategic Risk Register Culture action plan –strategic highlight report
4 December 2024	Annual Audit Letter 2023- 2024 Internal Audit Quarterly report Q3 Internal Audit Progress report Q3 Financial Monitoring report Q2 Performance report Q2 Strategic Risk Register Future Operational Training Provision –strategic highlight report
6 March 2025	External Audit Plan 2024-25 Internal Audit Plan (2025-26) and Audit Charter Internal Audit Quarterly report Q4 Internal Audit Progress report Q4 Financial Monitoring report Q3 Performance report Q3 Productivity and efficiency plan Strategic Risk Register Culture action plan –strategic highlight report Committee Work Programme 2025-26