



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**To: Members of the Dorset & Wiltshire Fire and Rescue Authority
Swindon Local Performance and Scrutiny Committee**

Membership

Cllr Abdul Amin (Chair)
Cllr Kevin Small

Cllr Matthew Courtliff

Dear Member

You are asked to attend the Swindon Local Performance and Scrutiny Committee meeting to be held at **Westlea Fire Station, The Chesters, Stonehill Green, Westlea, SN5 7DB** on 28 February 2024 at 10.00am.

Yours sincerely

Jonathan Mair
Clerk and Monitoring Officer

AGENDA

Swindon Local Performance and Scrutiny Committee meeting

Wednesday 28 February 2024 at 10.00am

Public Questions

If you wish to put a question to one of the Local Performance and Scrutiny Committees concerning the role of the Fire and Rescue Service in a Committee's area, your question should be no more than 450 words and submitted to democratic.services@dwfire.org.uk at least two full working days before the meeting.

Your question will be read out by an Officer of the Service and answered by an Officer or a Member of the Committee as appropriate. All questions/statements and the responses will be published in full within the minutes of the meeting.

Committee purpose

The main purpose of the area-based committees is to reduce community and firefighter risks by developing, overseeing and assuring the delivery of activities associated with prevention, and response. The key focus of the committee is to scrutinise performance and improvement at a local level against the priorities 1, 2 and 3 set out in the Authority's Community Safety Plan and to make any recommendations to the Authority.

There are four committees associated with the administrative areas of the following Constituent Authorities: Bournemouth, Christchurch and Poole Council, Dorset Council, Swindon Borough Council and Wiltshire Council.

Items to be considered whilst the meeting is open to the public

Lead

24/01 Welcome Chair

24/02 Apologies Chair

24/03 Code of Conduct and Declaration of Interests Chair

Members are reminded of the need to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests. This means that you must:

- *check if there is any item of business on this agenda in which you or another relevant person have a disclosable pecuniary interest.*
- *check that any such interest has been notified to the Clerk & Monitoring Officer (in writing) and entered in the register of Members interests (if not,*

- then a form must be completed within 28 days which can be obtained from Democratic Services).*
- *disclose the interest at the meeting and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.*

24/04	Public questions	Chair
24/05	Review and approve the minutes from the meeting on 30 August 2023	Chair
24/06	Action progress report	Democratic Services
24/07	Performance monitoring and briefing	AM Darren Langdown
24/08	Matters raised by Members (agreed with the Chair)	Chair
24/09	Date of next meeting	Chair

The next meeting of the Swindon Local Performance and Scrutiny Committee will take place on Wednesday 4 September 2024 at 10.00am.