



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 20/16

MEETING	Wiltshire Local Performance & Scrutiny Committee
DATE OF MEETING	3 September 2020
SUBJECT OF THE REPORT	Action progress report
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	For comment and approval
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATION	Members are asked to note the actions and comments and approve the removal of any completed actions.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Stephanie Howard, Democratic Services Support Email: stephanie.howard@dwfire.org.uk Tel no: 01722 691079

1. Introduction

1.1 The report contains a list of actions which are outstanding from the previous meeting.

2. Action progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Progress
284	08/11/2019	W19/39.21	Chair to ensure that the Service is invited to attend military community education and employment boards.	Chair	Completed
285	08/11/2019	W19/39.28	Chair to discuss standardising mobilising and target times with ACFO Mahoney and AM Jeary.	Democratic Services to set up	Completed
274	14/02/2020	W20/07.5	To pass on the Committee's thanks to all staff for their hard work in achieving the improvement in the number of Safe and Well visits carried out this quarter.	GM Greg Izon	Completed
288	14/02/2020	W20/07.7	To discuss and agree with officers a way to make sure that Members and Officers keep each other informed about events at which the Service could promote safety campaigns and prevention work.	Democratic Services	In progress
289	14/02/2020	W20/07.13	To send the contact details of the Education Team in order for them to arrange to see one of the education officers in action at school.	Democratic Services	Completed

No.	Area & meeting date	Agenda Item	Action	Assigned to	Progress
290	14/02/2020	W20/07.16	To discuss and provide feedback to Cllr Jones on the Fire Cadet scheme which is voluntarily run at Cricklade Fire Station.	GM Greg Izon	In progress
291	14/02/2020	W20/07.23	To provide future dates of Biker Down courses to Members.	Democratic Services	In progress
292	14/02/2020	W20/07.24	To ensure Members are informed and invited to all relevant events.	Democratic Services	In progress
293	14/02/2020	W20/07.25	To confirm that the Schools Education Team engages with non-state and specialist schools.	Dem Services/ Education Team	Completed
294	14/02/2020	W20/07.30	To invite Members to relevant multi-agency events.	GM Greg Izon	In progress
295	14/02/2020	W20/07.35	To provide Members with dates of future 'Have a Go Days'	Democratic Services	In progress

3. Summary and key points

- 3.1 Since the last meeting five actions have been completed and the remaining six are in progress. In progress actions will be revisited with officers as soon as current coronavirus pandemic restrictions allow.

August 2020