

Procurement Chart and Threshold Limits

EU Minimum Financial Thresholds - 1st January 2016 to 31st December 2017

Supplies
Corporate and operational expenditure (the supply of goods and commodities)

£164,176

Services
People and teams to plan, guide, advise, design, consult, care, operate and provide services to our Authority and it's partners.

£164,176

Works
Construction and commissioning of facilities, buildings, infrastructure and major capitals assets.

£4,104,394



Route 1 Up to £10,000	Route 2 £10,000 to £49,999	Route 3 £50,000 to £99,999	Route 4 £100,000 to EU Threshold	Route 5 Over the EU Threshold
<p>You need to obtain 1 written quote. If the aggregated value exceeds £10,000 please use Route 2. Please note, for purchases between £5,000 - £10,000 will need to be discussed first with your Head of Department/Director.</p>	<p>Advice and Support from the Procurement Team</p>	<p>Advice and Support from the Procurement Team. Authorisation needed by Head of Department before commencing.</p>	<p>Contact the Procurement Manager and Legal Advisor before you progress any further. Authorisation needed from Service Director.</p>	<p>Contact the Procurement Manager and Legal Advisor before you progress any further. Authorisation needed from Service Director</p>
<p>Raise a Purchase Order and Sign the Order or Contract (if Applicable).</p>	<p>You need to obtain 3 written quotes - If the Aggregated value is within 10% of £49,999 then you will need to go to Route 3</p>	<p>Invite 6 bidders to tender/quote. If the aggregated Value is within 10% of £99,999 you will need to select Route 4</p>	<p>If the value is within 10% of £100,000 Route 5 will be selected</p>	<p>A Formal Tender Procedure will be carried out in accordance to the EU Tendering Procedure</p>
	<p>You must then select the Most Economically Advantageous and Sustainable Quote</p>	<p>You will need to select the Most Economically Advantageous and Sustainable Quote</p>	<p>You will need to select the Most Economically Advantageous and Select Supplier</p>	<p>You will need to select the Most Economically Advantageous and select Supplier</p>
	<p>Raise a Purchase Order and Sign the Order and Contract (if applicable)</p>	<p>Raise a Purchase Order and Sign the Order or Contract (if applicable)</p>	<p>Raise a Purchase Order and Sign the Order or Contract (If Applicable)</p>	<p>Raise a Purchase Order and Sign the Order or Contract (If Applicable)</p>

Retain all of the documents and send these, along with the Record of Procurement Form and send to DWProcurement@dwfire.org.uk so that the details can be added to the BLPD Contracts Database and in some instances, the Contracts Finder Database.