



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 19/39

MEETING	Swindon Local Performance & Scrutiny Committee
DATE OF MEETING	7 November 2019
SUBJECT OF THE REPORT	Performance Report for quarter 2
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	For approval
EXECUTIVE SUMMARY	This paper sets out the performance achieved for the second quarter covering the period 1 July 2019 to 30 September 2019.
RISK ASSESSMENT	Failure to fully consider, develop and implement legal and effective governance arrangements will present significant risks to the Authority. Key amongst these risks are legal compliance, effective leadership and clarity of relationships between Members and Officers.
COMMUNITY IMPACT ASSESSMENT	The Authority previously agreed that the governance arrangements should include performance and scrutiny committees based upon the geography of the constituent authorities. These are innovative arrangements and they are designed to ensure that within a larger combined authority there is still a clear, local focus and greater local accountability.
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to scrutinise and approve performance for quarter 2.
BACKGROUND PAPERS	None

APPENDICES	Appendix A – Performance Report Quarter 2 (1 July to 30 September 2019)
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1. Introduction

- 1.1 The concept of LPS Committees was recommended to the Shadow Authority on 23 October 2015. The principle was to provide a mechanism for ensuring local accountability, focus and on-going support for matters relating to the geographical areas of the then five constituent local authorities. At their meeting on 23 June 2016, Members of the Authority approved the process for running the LPS Committees.
- 1.2 This meeting also approved the agenda for running these LPS Committee meetings. This agenda explains that performance for each quarter will be scrutinised and approved by Members.

2. Key Lines of Enquiry

- 2.1 The formation of LPS Committees is an innovative concept, which is intended to ensure local accountability and performance monitoring within a larger fire and rescue authority.
- 2.2 Members of the Authority have previously decided that reporting and scrutinising performance should be based around the five strategic priorities. LPS Committees review and scrutinise performance against the following three priorities, while the Finance & Governance Committee reviews performance against the fourth and fifth priorities – Make every penny count and Supporting and developing our people:
 - Help you to make safer and healthier choices
 - Protect you and the environment from harm
 - Be there when you need us
- 2.3 Part of this innovative approach to reporting and scrutiny has been to anchor reporting to specific Key Lines of Enquiry (KLOE). Each of the Strategic Priorities is supported by four KLOEs, which are designed to pose specific questions, which in answering, provide Members with an evidence base to explain what has been put in place to deliver the priorities and show how the Service is changing and saving the lives of residents in Bournemouth, Christchurch & Poole, Dorset, Swindon and Wiltshire.
- 2.4 A baseline assessment was completed for 2017-18 against each KLOE and the evidence collected for each KLOE has been assessed against three levels – Developing, Established and Advanced to determine the overall level of performance that has been achieved and this baseline assessment was approved by Members at their meeting on 5 September 2017.

- 2.5 This assessment explains and outlines to residents, partners and the wider community what is being done to improve the safety and well-being of all our communities.

3. Quarterly Reporting

- 3.1 The evidence base supporting each KLOE is, by its nature, mostly generic across the four areas – Bournemouth, Christchurch & Poole, Dorset, Swindon and Wiltshire. It is important therefore that each LPS Committee also receives a quarterly report which will be an update on the specific outcomes that have been achieved within the Area. These outcomes are explained in a narrative for each KLOE supported by Key Performance Indicators.
- 3.2 To effectively report on performance at a local level, we have developed a performance/activity management, monitoring and assurance system that provides for line of sight, integration and interrogation from workplace to Authority level. This approach is a key part of LPS meetings and provides our local communities with a means and understanding to engage and scrutinise the performance of their local services.
- 3.3 Current Standing Orders require the formal publication of a written report prior to each meeting of the LPS Committee and Appendix A contains the quarterly report on performance for quarter 2 (1 July - 30 September 2019).

4. Summary and Key Points

- 4.1 Members will, I hope, agree that providing transparency and accountability of performance over 2,500 square miles with such a diverse risk was never going to be easy. The use of the LPS Committees is an innovative approach to reporting performance. This has been supported by a fresh look at the process by which Members receive performance information. We anticipate that these innovative approaches will provide an easier means for Members to receive performance information and hold Officers to account and also provide our local communities with a means and understanding to engage and scrutinise the performance of their local services.

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