

Dorset & Wiltshire Fire and Rescue Authority

The Dorset & Wiltshire Fire and Rescue Authority – Terms of Reference

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Main purpose

The main purpose of the Dorset & Wiltshire Fire and Rescue Authority (the Authority) is to oversee the policy and service delivery of the Dorset & Wiltshire Fire and Rescue Service (the Service). The Authority consists of elected members from each of the four constituent Authorities and collectively they ensure we support communities, local partners and comply with a range of statutory requirements and frameworks including:

- ◆ Civil Contingencies Act 2004
- ◆ Fire and Rescue Services Act 2004
- ◆ Fire and Rescue National Framework for England May 2004 (amended in 2018)
- ◆ Health and Safety at Work Act 1974 and associated regulation
- ◆ Policing and Crime Act 2017
- ◆ Regulatory Reform (Fire Safety) Order 2005
- ◆ The Fire and Rescue Services ((Emergencies) (England) Order 2007)
- ◆ The Equality Act 2010

The Authority is the statutory body constituted in accordance with The Dorset & Wiltshire Fire and Rescue Authority (Combination Scheme) Order 2015 (Statutory Instrument No 435) The membership of the Authority was varied (with effect from 6 June 2018) by the Fire and Rescue Authority (Membership) Order 2017 (Statutory Instrument 1165).

The Authority has agreed to establish the following committees:

- ◆ Finance & Governance Committee
- ◆ Local Performance and Scrutiny Committee (x4)
- ◆ Appointments and Disputes Committee
- ◆ Appeals Committee

Terms of Reference

The Authority has delegated a number of its functions to committees and to statutory officers, but the following have **not** been delegated:

1. approval of the annual community safety plan (including the Integrated Risk Management Plan)
2. approval of the annual budget and agreement as to the precept to give effect to the budget

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3. maintaining a comprehensive performance management system to ensure that the Authority's objectives are being met
4. Treasury management strategy and policies
5. approval of the medium term finance plan
6. approve and adopt a scheme of standing orders.

The Authority has appointed three chief officers (Chief Fire Officer, Clerk & Monitoring Officer and Treasurer). Specific delegations have also been given by the Authority to each of these officers.

Membership: 18

Bournemouth, Christchurch & Poole Council (5), Dorset Council (4), Swindon Borough Council (3), Wiltshire Council (6)

Quorum: 6

Chairman: To be elected annually at the June meeting of the Authority.

Meetings: June (annual meeting), September, December and February.

Where urgent decisions are required an extraordinary meeting of the Authority will be called.