

## Volunteer Adult Talk Presenter

## **VOLUNTEER ROLE**

Why DWFRS needs this role?	Due to the nature of work we do the fire service is of interest to many people. We are lucky enough to work alongside everyday heroes and this is something people are				
	interested to hear about. We get many requests for talks about the fire service. We use every opportunity we have to educate the public further about living safer in their own				
	homes. This role enables DWFRS to deliver more safety messages and gain referrals for Safe and Well Visits.				
Potential time commitment:	A minimum of 3 hours a week.				
Location:	District based				
Responsibilities	To adhere to our RESPECT framework, Safeguarding and Equality, Diversity & Inclusion policies				
	To attend events where Service has been invited to give presentation to adult groups				
	To attend the appropriate training sessions to attain knowledge				
	To contact the groups to make the appointments for visits				
	To give general safety advice				
	To respond to questions as appropriate				
	If questions are awkward/difficult, to take details and arrange for Service staff to respond appropriately at later date				
	To follow the script and guidance issued by the Education Manager				
Measures of success	Alongside the Education Officers a target of visits should be achieved				
Training & Support	Training to fulfil your role will be provided				
	DWFRS will provide opportunities for personal development within your role				
What will the role give you?	Join a motivated team				
	Learn new skills				
	Meet new people				
	Improve self confidence				
	Enhance your CV				
	Experience of volunteering alongside an emergency service				

Person Specification	Required	Desirable		Required	Desirable
Computer literacy	✓		Punctuality/Reliability	✓	
Excellent Interpersonal Skills	✓		Wear Corporate Uniform	✓	
Team Player	✓		Transportation to the location	<b>√</b>	

Responsibility	making clear decisions, taking responsibility of your role & actions, being honest, assertive, doing your best and doing things in the right way
Equality	knowing about your community, knowing yourself, being fair and ethical, challenging unacceptable behaviour, championing diversity, respecting individual differences and doing what's morally right.
Support	working effectively with others, supporting colleagues, being sensitive to others feelings and wellbeing, being aware of your own behaviour, managing your performance, understanding boundaries, giving and receiving feedback.
Professionalism	being credible, confident and having impact, understanding your context, recognising key groups and building relationships with them, assessing impact, co-operating, compromising and recognising when to lead and when to let others do so.
Excellence	wanting to do a good job, being flexible and giving your best effort to all tasks, adapting to situations and overcoming barriers, inspiring others, involving people and sharing information openly
Communication	interacting effectively, having integrity and recognising different styles that suit others, simplifying information, being diplomatic and sensitive to the audience, making and keeping useful contacts, actively listening and committing to organisational decisions.
Transformation	questioning existing practices, thinking of new ideas and being able to cope with ambiguity, creating solutions, adapting previous experience and finding 'quick wins', being empowered, empowering other and being open to change.
Health & Safety	To be responsible for your own health and safety and that of others with whom you volunteer, by reporting all potential and actual health and safety matters including accidents using the correct procedures.
Safeguarding	DWFRS is committed to safeguarding and expects all volunteers to share this commitment and comply with the Safeguarding Policy and Procedures. Safeguarding training will be given at Induction.