



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 18/25

MEETING	Wiltshire Local Performance & Scrutiny Committee
DATE OF MEETING	30 August 2018
SUBJECT OF THE REPORT	Action progress
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Telephone No: 01722 691074

1. Introduction

- 1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

2. Actions progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
125	28/02/18	W18/7.26	GM Gray to contact Cllr Matthew Dean who will provide Muslim community contacts for Salisbury area	GM Gray	14/03/18	12/4 - update rec'd from TG, no reply from Cllr to date am afraid, he will chase again 26/3 - update from Tim Gray - I have today emailed Cllr Dean to ask for contacts as per the action. I will update when I get a reply. 15/3 - email chaser sent to Tim Gray; also given him Cllr Dean's contact details	In progress
128	28/02/18	W18/8.1	AM to follow up on the issues/difficulties that Cllr Andrews had with door access at Warminster and Mere	Byron Standen	14/03/18	9/8 - J Plumley confirmed that this work has been carried out 7/6 - subject to work being carried out to appliance bay doors at Mere 16/3 - Confirmation from B Standen that the action has been completed. 15/3 - email chaser sent to B Standen	Completed

135	15/05/18	W18/16.15	To request that County Hall be made available for promoting the testing of Smoke detectors in the home	Members	29/05/2018	To be advised at LPS meeting in Aug/Sept	Pending
136	15/05/18	W18/16.16	To engage with Wessex Water via their community officer and instigate referrals for Safe & Independent Living (SAIL)	AM Standen	29/05/18	7/6 - Confirmation from BS that this action has been completed	Completed
137	15/05/18	w18/16.27	To convey Members' thanks and appreciation to all Service officers and staff involved in the on-going clear-up operation in Salisbury	AM Standen	29/05/2018	7/6 - Confirmation from BS that this action has been completed	Completed
138	15/05/18	W18/16.36	A 'Motion' be carried to the Authority about setting response target times by the Member Champion for Response.	Cllr Newbury	TBA	Priority 3, Member Champion - Cllr Newbury 15/5/18 – Champions roles not yet designated, awaiting outcomes from FRA on 6 June 2018.	Pending
139	15/05/18	W18/16.37	To append the response time figure on slides 17 and 18 of the presentation to these minutes.	Dem Services	30/5/18	11/7 - SH sent these slides by email 9/7 - SH chased RD by email 6/7 - Bryon requested this from Rachael Dowse. 6/7 - requested presentation from Byron and Tim Gray	Completed
140	15/05/18	W18/16.38	Meet with Cllrs Newbury & Jones to discuss response standards	AM Standen		10/6 - Cllrs. Newbury and Jones have been contacted by BS to arrange a meeting.	In progress

Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

3. Summary and Key Points

- 3.1 There are eight Actions to report on. Since the last meeting four actions have been completed, two actions are pending and the remaining two are in progress.

August 2018