



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 18/28

MEETING	Dorset & Wiltshire Fire and Rescue Authority
DATE OF MEETING	6 June 2018
SUBJECT OF THE REPORT	Community Safety Plan 2018-22
STATUS OF REPORT	Open Publication
PURPOSE OF REPORT	For approval
EXECUTIVE SUMMARY	<p>The Community Safety Plan 2018-22 has been written in non-technical language for the public to gain a broader appreciation of the strategic intent and work of the Dorset & Wiltshire Fire and Rescue Authority (the Authority) and Dorset & Wiltshire Fire and Rescue Service (the Service).</p> <p>Underpinning this document is a comprehensive Service Delivery Plan and associated performance management framework.</p> <p>If approved, the plan will be made available on the website, with a limited number of paper copies in main libraries and Council offices.</p>
RISK ASSESSMENT	Failure to publish a corporate plan would undermine the reputation of the Authority and its associated governance arrangements.
COMMUNITY IMPACT ASSESSMENT	None for the purpose of this report.
BUDGET IMPLICATIONS	This plan is under pinned by the medium-term finance plan approved by the Authority at the February meeting.
RECOMMENDATIONS	<p>Members are asked to:</p> <ol style="list-style-type: none"> 1. Consider and approve the Community Safety Plan 2018-22.
BACKGROUND PAPERS	Fire and Rescue National Framework for England ,

	Department of Communities and Local Government, 1 June 2018. Strategic Assessment of Risk Draft Service Delivery Plan 2018-19
APPENDICES	Appendix A – Draft Community Safety Plan 2018-22
REPORT ORIGINATOR AND CONTACT	Name: Derek James, Deputy Chief Fire Officer Email: derek.james@dwfire.org.uk Telephone No: 01722 691072

1. Introduction

- 1.1 The Community Safety Plan is the corporate plan for the Dorset & Wiltshire Fire and Rescue Authority (the Authority) and fulfils the requirement to set out an Integrated Risk Management Plan (IRMP) under the Government's Fire and Rescue National Framework for England. A revised Framework was published on 1 June 2018, this replaced the previous version which was enacted in 2012.
- 1.2 The draft Community Safety Plan 2018-22 follows the previous format that has been well received by Members. The document is written with the public in mind and as the primary audience. It is a non-technical overview of the strategic intent and work of the Authority and its Service. However, it includes sufficient detail for our communities to understand the broad range of services they receive and the Authority's priorities for the future.
- 1.3 The plan has also been aligned to the priorities set out within the strategic plans of key partners from across the service area. This will enable the Authority to provide an indication of where it adds value to cross cutting priorities and interventions through our evaluation framework. The details of the alignment to partner plans and the risks that have shaped the priorities and content of the draft Community Safety Plan, are set out in the Strategic Assessment of Risk and the Service Delivery Plan 2018-22. Alongside these we have also developed a number of supporting documents that explain, in broad terms, our approach to delivering specific aspects of the Service. All of these documents will be made available on our website, following this meeting.

2. Delivering the Plan

- 2.1 Although the plan is a high-level overview, there is a comprehensive performance management framework underpinning it. This framework translates the agreed strategic priorities into activities and projects for departments, teams and individuals to deliver. The electronic reporting processes (through a software system known as Sycle) requires managers to explain progress against these activities, projects or key performance indicators.
- 2.2 To ensure well-managed Service-wide performance, these reports are aggregated and scrutinised through cross cutting delivery teams, department and Strategic Leadership Team meetings. As well as providing quarterly reports to the Local Performance and Scrutiny Committees and the Finance & Governance Committee (formerly Finance, Governance & Audit Committee), the Chief Fire Officer provides a six-monthly overview of Service-wide performance to the Authority and presents an Annual report in September.

- 2.3 To further increase transparency, Members have access to a dedicated Members Dashboard through our website. Details of the dashboard and log-on details have previously been circulated to existing Members. For any new Members or those wishing to refresh their knowledge, the Head of Strategic Planning and Knowledge Management would be happy to provide further support should specific needs or requests arise (robert.ford@dwfire.org.uk or 01722 691094).

3. Key Lines of Enquiry

- 3.1 Members have agreed that performance should be centred on the delivery of the strategic priorities defined within the draft Community Safety Plan. Under these arrangements, the Local Performance & Scrutiny Committees consider and scrutinise performance against the first three priorities. These are:
1. Help you to make safer and healthier choices
 2. Protect you and the environment from harm
 3. Be there when you need us
- 3.2 The Finance & Governance Committee review performance against priority four and five, namely:
4. Making every penny count
 5. Supporting and developing our people.
- 3.3 As Members are aware, each of the strategic priorities is supported by four Key Lines of Enquiry (KLOE). The KLOE pose specific questions against which performance is appraised using performance indicators and commentary provided by senior officers. To ensure that the current performance position is well understood, each KLOE has a baseline assessment against three levels – Developing, Established and Advanced. Progression to the next level or maintaining current performance within these categories is indicated in the service delivery plan for each KLOE (available on request).
- 3.4 This is achieved by delivering a range of actions and projects, along with associated lower level tasks. The actions, projects and tasks are set out in our performance management system and form the basis of departmental and team delivery plans. The approach to managing performance through Service-wide priorities and the KLOE framework has been developed to put the Authority and the Service in a strong position to provide evidence against the diagnostic framework that Her Majesty's Inspectorate of Constabularies and Fire and Rescue Services (HMICFRS) has developed.

4. Corporate Targets

- 4.1 The corporate targets outlined in the Community Safety Plan will continue to be monitored by the Finance & Governance Committee and by each Local Performance and Scrutiny Committee. To help locally contextualise the on-going quarterly performance, a range of key performance indicators are also used. In this way, management actions and partnership influences can reflect local community issues and performance requirements. This further demonstrates the principles of integrated risk management that are a requirement of the government's revised national framework.

5. Summary and Key Points

- 5.1 The Community Safety Plan, its associated Service Delivery Plan and the performance management reporting system provide a sound performance management framework. This framework aligns to the new inspection and emerging standards regime and will enable the Authority and Service to provide clear evidence of how we meet our statutory responsibilities.

June 2018