



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 18/26

MEETING	Dorset & Wiltshire Fire and Rescue Authority
DATE OF MEETING	6 June 2018
SUBJECT OF THE REPORT	DWFRA Appointments 2018-19
STATUS OF REPORT	Open publication
PURPOSE OF REPORT	For Decision
EXECUTIVE SUMMARY	<p>The Dorset & Wiltshire Fire and Rescue Authority (Combination Scheme) Order 2015 sets out the entitlement of the five constituent councils to places on the Dorset & Wiltshire Fire and Rescue Authority (DWFRA).</p> <p>This report provides confirmation of the 18 appointed Members and provides details of the committees, boards, groups and other bodies requiring the appointment of Members during 2018-19.</p> <p>Prior to the DWFRA meeting Group Leaders have been asked to confirm nominations for these appointments with the Head of Democratic Services & Corporate Assurance. A full list will be provided at the meeting for Member endorsement and approval.</p>
RISK ASSESSMENT	Failure to appointment Members to the identified committees, groups, boards and other bodies will negatively impact upon the governance arrangements of the Authority and Service.
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report.
BUDGET IMPLICATIONS	The appointments identified in this report do not give rise to any new budget implications.
RECOMMENDATIONS	<p>Members are asked to:</p> <ol style="list-style-type: none"> 1. Appoint Members to serve on the Finance & Governance committee for 2018-19 2. Elect the Chairman of Finance & Governance committee

	<ol style="list-style-type: none"> 3. Appoint Members to all boards, groups and other bodies for 2018-19, and any named substitutes detailed within Table 2. 4. Appoint a Member Champion to each of the Services five priorities for the year 2018-19. 5. Note that Member Buddies will be assigned, for further discussion, during the Members seminar following the meeting.
BACKGROUND PAPERS	None for the purposes of this report
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	<p>Name: Jonathan Mair, Clerk & Monitoring Officer</p> <p>Email: j.e.mair@dorsetcc.gov.uk</p> <p>Telephone no: 01305 224181</p>

1. Introduction

- 1.1 The Dorset & Wiltshire Fire and Rescue Authority (Combination Scheme) Order 2015 sets out the entitlement of the five constituent councils – Bournemouth Borough Council, Dorset County Council, the Borough of Poole, Swindon Borough Council and Wiltshire Council - to places on the Dorset & Wiltshire Fire and Rescue Authority (DWFRA).
- 1.2 Membership of the Authority was varied (with effect from 6 June 2018) by the Fire and Rescue Authority (Membership) Order 2017 (Statutory Instrument 1165), where membership was reduced to 18 Authority Members.
- 1.3 During their Annual General Meetings, the five constituent councils have made the following appointments to DWFRA:

Bournemouth Borough Council (two places):

Beverley Dunlop
Malcolm Davies

Dorset County Council (five places):

Richard Biggs
Kevin Brookes
Spencer Flower
Rebecca Knox
Byron Quayle

Poole Borough Council (two places):

Ann Stribley
Vikki Slade

Swindon Borough Council (three places):

Abdul Amin
Nick Martin
Garry Perkins

Wiltshire Council (six places):

Ernie Clark
Peter Hutton
Bob Jones
Christopher Newbury
Paul Oatway
Pip Ridout

2. Representation on the Authority

- 2.1 The rules on political proportionality, under the provisions of the Local Government and Housing Act 1989, apply to committees of the Authority.
- 2.2 If the political affiliations of Members of the constituent councils appointed to DWFRA were to be replicated in group membership within DWFRA then the group memberships and percentage entitlement to places on committees would be as follows:
- Conservative – 13 (72.22%)
 - Liberal Democrat – 3 (16.66%)

Total = 16 – there is in addition one Labour Member and one Independent Member.

- 2.3 DWFRA has established the committees and membership requirements, detailed in table 1 below:

Committee	Membership No.	Appointments
Finance & Governance	8	Appointed in accordance with political proportionality
Bournemouth & Poole Local Performance & Scrutiny Committee	4	All local Members appointed to DWFRA by the constituent council
Dorset Local Performance & Scrutiny	5	All local Members appointed to DWFRA by the constituent council
Swindon Local Performance & Scrutiny	3	All local Members appointed to DWFRA by the constituent council
Wiltshire Local Performance & Scrutiny	6	All local Members appointed to DWFRA by the constituent council
Appointments & Disputes Committee	5	Drawn from all Members of the Authority when required (appointed in accordance with political proportion)
Appeals Committee	5	Drawn from all Members of the Authority when required (appointed in accordance with political proportion)

Table 1.

2.4 The only standing committee to which political proportionality applies is the Finance & Governance committee and the entitlement to places are:

- 6 Conservatives
- 2 Liberal Democrats

2.5 The rules of political proportionality applies to both the Appeals and the Appointment & Disputes committees but as these are not standing committees Members will be appointed as required.

3. Political Group Leaders

3.1 The existing Group Leaders are noted below, any changes to these should be confirmed at the meeting.

- Conservative group leader – Spencer Flower
- Liberal Democrat group leader – Bob Jones

4. DWFRA Committee Memberships

4.1 As is protocol, the Group Leaders have been asked to agree nominations with Members for the Finance & Governance committee.

4.2 These nominations will be provided for approval at the meeting.

5. Finance & Governance Committee Chairman

5.1 Upon appointment of the Finance & Governance committee the Authority will appoint the committee Chairman during the meeting.

6. Appointments Committees, Group and Additional Bodies

6.1 Members are asked to consider and appoint Members to serve on the committees, groups and additional bodies, as detailed in table 2, for the year 2018/19.

6.2 Group Leaders have been asked to agree nominations with Members for confirmation and approval during the meeting.

Other related groups and committees	
Local Pensions Board	2 Members and 2 Member Substitutes
Local Government Association (LGA)	3 Members
LGA Fire Commission	2 Members and 1 deputy
South West Councils	1 Member

South West Councils Employers' Panel	1 Member
Wiltshire Assembly	1 Member and CFO
Wiltshire Public Service Board	1 Member and CFO
Appointment to constituent authority Community Safety Partnerships	
Bournemouth	1 Member
Dorset	1 Member
Poole	1 Member
Swindon	1 Member
Wiltshire	1 Member

Table 2.

7. Member Champions

7.1 Any Member of the Authority may be a Member Champion, who, in addition to their other DWFRA responsibilities, will act as advocates or spokespersons for one of the Service's key priorities:

- Help you to make safer and healthier choices
- Protect you and the environment from harm
- Be there when you need us
- Make every penny count
- Supporting and developing our people

7.2 Members are asked to consider and appoint a Member Champion to each of the Service's priorities for the year 2018/19.

7.3 Group Leaders have been asked to provide nominations prior to the meeting for Member endorsement and approval.

8. Member Buddy Scheme

8.1 During the Authority meeting on the 9 February 2018 Members confirmed their continued support to the Member Buddy scheme which provides engagement opportunities for Members and Service personnel, and supports opportunities to further strengthen governance.

8.2 Internally the Service is divided into 15 sectors, noted below, with a Station Manager assigned to each sector.

1. East Bournemouth & Christchurch
2. East Dorset
3. East Swindon
4. East Wilts
5. North Dorset
6. North Wilts
7. Poole
8. South Dorset
9. South West Wilts
10. South Wilts
11. West Bournemouth
12. West Dorset
13. West Swindon
14. West Wilts
15. Weymouth & Portland

8.3 A Member Buddy will be appointed to each sector and will be provided with details of a Station Manager as their key point of contact.

8.4 The Authority Chairman, Vice Chairman and Chairman of the Finance & Governance committee will not be assigned workplaces or stations as part of the programme but are able to attend any Service location as part of a workplace visit.

8.5 Following the meeting on 6 June 2018, Members will be aligned to a sector that will include a collection of stations and/or workplaces. Where possible, these will be aligned to their ward or neighbouring wards.

8.6 Full details will be discussed as part of the Member seminar, following the Authority meeting.

9. Summary and Key Points

9.1 The Dorset & Wiltshire Fire and Rescue Authority (Combination Scheme) order 2015 sets out the proportions in which the constituent councils are each entitled to appoint councillors to serve as Members of DWFRA.

9.2 DWFRA must then appoint councillors to serve on its committees, to a range of other positions and to outside bodies. Some, but not all, appointments are made in accordance with political proportionality.

9.3 At their meeting on the 6 June 2018, Members will confirm the appointments to the committees, boards, groups and other bodies detailed within this paper.

June 2018