



**DORSET & WILTSHIRE  
FIRE AND RESCUE  
AUTHORITY**

Item 18/16

MEETING	Dorset Local Performance & Scrutiny Committee
DATE OF MEETING	18 May 2018
SUBJECT OF THE REPORT	Action progress
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Telephone No: 01722 691074

## 1. Introduction

- 1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

## 2. Action progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
102	14/11/17	D17/26.15	AM Why to refer attendance at SDSA to the schools' forum, via DCC.	Seth Why	28/11/17	15/3 - comment from S Why: The Schools Forum, on investigation, may not be the best route [to] assist us to target Key Stage 5 pupils. I will continue to liaise with them for an opportunity to address Head teachers and seek wider audience. 6/2 - From Seth: I have spoken to Karen Smallwood who is the Clerk to the Schools' Forum. Karen is supportive of our work and will be attempting to get the Prevention Team's Road Safety Manager an opportunity to present the benefits of SDSA at their next meeting via a short presentation. Currently the Schools Forum is undergoing change and so it may be more advantageous to raise this through the various head teacher groups that feed into the Schools Forum. I am awaiting an update on the best route to give the presentation but feel the door is	Pending

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
						open to our request and we will be able to promote SDSA to schools that have not attended the show yet;	
103	14/11/17	D17/26.19	AM Legg to follow up on DCLG private landlords' initiative and ongoing cost of increasing responsibility since Grenfell and its outcomes.	<del>Stu Legg</del> Seth Why	15/02/17	21/3 - MT confirmed this was not covered at the last mtg. 13/3 - awaiting an update 6/2 - this item is awaiting interim report outcomes; 22/1/17 - email request sent to Seth Why/Stu Legg asking for updates. 13/12 - chased for an update by email.	Pending
121	26/02/18	D18/8.4 & 8.5	To revise the letter to be sent to the Principal/ Headteacher and Chairman of Governors for schools that had not engaged with SADA, requesting that paragraph one and two be swapped to provide more impact and to be signed by the DWFRS Chairman and the DWFRS Chief Fire Officer	Ian Hopkins		4/4/18 - MT has final draft ready for use; 15/3 - Comment from Ian Hopkins: Draft letter was presented at the meeting, and with a few suggested amendments a final copy was produced.	Pending
122	26/02/18	D18/8.6	Members to review at the next LPS meeting in May and follow up as required	Members			Pending

- 2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

### 3. **Summary and Key Points**

- 3.1 Since the last meeting all actions have been progress and are now pending.

**May 2018**