



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 18/16

MEETING	Bournemouth & Poole Local Performance & Scrutiny Committee
DATE OF MEETING	14 May 2018
SUBJECT OF THE REPORT	Action progress
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Telephone No: 01722 691074

1. Introduction

1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

2. Actions progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
95	13/11/17	B17/26.2	Cllr Slade to forward her concerns to fire safety advisors.	Cllr Slade/ Seth Why	27/11/17	19/2 - SW spoke with VS who will forward me some dates over the next few weeks so that they can arrange a Safe and Well visit for her to shadow. No need to follow up on this as SW will let us know when the S&W shadowing has taken place. 6/2 urgent email response requested from Seth Why; 22/1/17 - email request sent to Seth Why/Tim Spring/Bob Ford/Craig Baker asking for updates.13/12 - chased by email for an update.14/12 - Seth has emailed back: Cllr Slade has not emailed with any details. Seth will email her to see if he can assist. 13/12 - email sent to Seth Why to find out if Cllr Slade has been in contact with the Fire Safety Advisors	Pending

129	12/3/18	B18/1.8	ACFO Jim Mahoney to pass on Member's thanks and appreciation to CFO Ansell and the Chairman of the Authority, Cllr Spencer Flower for all activities carried out relating to the significant event and extreme weather conditions	Jim Mahoney		12/4 - email sent to JM for an update	In progress
-----	---------	---------	---	-------------	--	---------------------------------------	-------------

2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

3. Summary and Key Points

3.1 In the last meeting only one action was noted and remains in progress.

3.2 There is an action which was taken from the meeting on 13 November and is also still in progress, pending arrangement of a Safe & Well visit.

May 2018