



**DORSET & WILTSHIRE  
FIRE AND RESCUE  
AUTHORITY**

Item 17/25

MEETING	Bournemouth & Poole Local Performance & Scrutiny Committee
DATE OF MEETING	13 November 2017
SUBJECT OF THE REPORT	Actions progress
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Telephone No: 01722 691074

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Item: Actions progress

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**1. Introduction**

1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

**2. Actions progress report:**

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
36	21/11/2016 B'mth & Poole	5.50	Mr Ford to report back on the outcome of ongoing discussions with the SYCLE provider (for ongoing actions).	Bob Ford	27.06.17	05/01/17 The costs identified to be reported at the next meeting. * Update 130217 This has been discussed with the system provider and work is on-going to provide this additional functionality. However for technical and capacity reasons this functionality is not yet available. Work has started to provide Members with a traffic light system to support the information contained in the Performance Report. In the interim, the reporting timeframe for each monthly indicator now covers 21 months and this will be extended to 24 months for the next reporting round. This	In progress

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						<p>provides a clearer visual picture of the performance over that timeframe which it is hoped Members will find helpful. * Reminder 100517 *</p> <p>Trend lines are being added to graphs. Initially these will be were data is held for full 2 years. Members will be requested to consider approving an approach to targets at the full Fire &amp; Rescue Authority Meeting in June. Decisions at that meeting will influence the what in which graphs are shown. *</p> <p>Reminder sent 280617 *</p> <p>Reminder sent 250717 *</p> <p>Reminder sent 030817 *</p> <p>Reminder sent 260917 *</p>	
42	21/11/2016 B'mth & Poole	8.40	The Chairman to liaise with AM Baker to identify items that could be added to the Bournemouth Council Members Bulletin through their Democratic Services Officer.	Cllr Anderson & Craig Baker		<p>Reminder 18/1/2017 Update 020217 - AM Baker meeting Cllr Anderson 3/2/17 to discuss * Reminder 240217 *</p> <p>Reminder 240317 * Reminder sent 250717 * Reminder sent 030817 *</p>	In progress

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71	30/08/17	17/15.7	Democratic Services to circulate Ward information to Members with the draft minutes.	Democratic Services	14/09/17	23 Oct 17 - Ward information circulated with minutes; Aug 17 - Democratic Services have the information and will be issuing with the minutes *	Completed
72	30/08/17	17/16.16	Chairman would like to attend SADA at LEAF.	Chair, Cllr Anderson		Information provided to Members about SADA	In progress
72	30/08/17	17/16.16	Cllr Davies will attend St Peter's SADA event .	Cllr Davies		Information provided to Members about SADA	In progress
73	30/08/17	17/19.2	Democratic Services to arrange venues for the next four meetings as follows – November Springbourne; February Poole Fire Station, May Bournemouth Town Hall and August Poole Civic Centre	Democratic Services	ASAP	30/10/17 - Bookings completed for Spingbourne, and Poole FS. 23/10/17 - email sent to Charlie Pack to book Poole and Springbourne FS; 27/9/17 - assigned to Jane G; (Cllr Mark Anderson for Bournemouth and Cllr Ann Stribley for Poole)	In progress

Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

### 3. Summary and Key Points

3.1 Since the last meeting one action has been completed and the remaining five are all in progress. A number may be completed at or before the meeting on 13 November 2017.