



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 17/25

MEETING	Dorset Local Performance & Scrutiny Committee
DATE OF MEETING	14 November 2017
SUBJECT OF THE REPORT	Actions progress.
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Telephone No: 01722 691074

1. Introduction

- 1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

2. Actions progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
11	31-Aug-16	6.25	Mr Ford to provide comparators/trend lines for next meeting due in November 2016	Bob Ford	27.06.17	05/01/16 - work ongoing. * Update 130217 This has been discussed with the system provider and work is on-going to provide this additional functionality. However for technical and capacity reasons this functionality is not yet available. Work has started to provide Members with a traffic light system to support the information contained in the Performance Report. In the interim, the reporting timeframe for each monthly indicator now covers 21 months and this will be extended to 24 months for the next reporting round. This provides a clearer visual	In progress

						<p>picture of the performance over that timeframe which it is hoped Members will find helpful. * Reminder 100517 * Update 120517 Trend lines are being added to graphs. Initially these will be where data is held for full 2 years. Members will be requested to consider approving an approach to targets at the full Fire & Rescue Authority Meeting in June. Decisions at that meeting will influence which graphs are shown. *</p> <p>Reminder sent 280617 * Reminder sent 250717 * Reminder sent 030817 * Reminder sent 260917 *</p>	
60	28/02/17	5.30	Cllr Knox would like to feel confident that information would be available for members of the public which would show a similar or improved service in the Dorset area covered by the LPS. Cllr Knox will follow up the matter.	Cllr Knox	25/08/2017 5/9/17	<p>* Update 300617 May LPS cancelled due to elections. Next opportunity is August/Sept. * update 160817 date of LPS moved</p>	In progress

64	28/02/17	6.90	Cllr Knox to follow up on the pre combination and post combination staffing level changes to the S&W teams and any if changes to their impact had been experienced	Cllr Knox	05/09/17	* Update 300617 May LPS cancelled due to elections. Next opportunity is August/Sept. * Safe & Well advisors observed meeting and confirmed changes to staffing levels and role of S&W.	Completed
65	28/02/17	6.11	ACFO Aldridge to bring information about volunteers and their roles to the LPS meeting due to take place on 2-June-2017 25-August-2017 5-September 2017 *	John Aldridge Jim Mahoney	02.06.17 25.08.17 05.09.17	Reminder sent 100517 * LPS meeting postponed to 250817 050917 * JA will discuss with JM 070817 * Reminder sent 260917 *	In progress
84	05/09/17	17/16.5	AM Legg to advise the Head of Prevention to contact social services on the availability of Safe & Well visits to foster carers	AM Legg	14/09/17		
85		17/16.24	Cllr Knox to forward flier on wildfire conference for circulation - completed	RK	10/09/17	5/9/17 - RK sent to MLT	Completed
86		17/16.25	Democratic Services to circulate flier with these minutes.	DSO		9/10/17 - completed	Completed
87		17/16.26	AM Legg to invite the Road Safety Manager to attend a future meeting.	AM Legg			In progress

- 2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

3. Summary and Key Points

- 3.1 Since the last meeting three actions have been completed, one is overdue and the remaining four are in progress