



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**DRAFT Minutes of the
Bournemouth & Poole Local Performance and Scrutiny Committee
held at 10:00 hours on Tuesday 30 August 2017
at the
Poole Civic Centre, Room 134, Poole, BH15 2RU**

These are draft minutes prepared by officers to be approved by the Bournemouth & Poole LPS Committee at their next meeting.

Members present: Cllr Mark Anderson (Chairman), Cllr Les Burden, Cllr Malcolm Davies, Cllr Christopher Rochester, Cllr Ann Stribley

Officer attendance: ACFO Jim Mahoney, AM Craig Baker; Head of Strategic Planning and Knowledge Management, Mr Robert Ford; Performance & Evaluation Manager, Ms Jane Barnes; Democratic Services Officer, Mrs Marianne Taylor.

17/10 Election of Chairman

17/10.1 The ACFO opened the meeting and welcomed attendees. The ACFO asked for nominations to the role of chairman and Cllr Mark Anderson was nominated, seconded and agreed unanimously.

17/10.2 **RESOLVED: Cllr Mark Anderson be chairman of the Bournemouth & Poole Local Performance and Scrutiny Committee.**

17/11 Welcome

17/11.1 The Chairman thanked Members for their continued confidence in him.

17/12 Apologies

17/12.1 Apologies were received from Cllr Beverley Dunlop and Cllr Vikki Slade.

- 17/13 Code of Conduct, Declarations of Interest and Notifications of Any Other Business**
- 17/13.1 The Chairman asked the meeting for any disclosures of pecuniary interests under the Localism Act. There were no disclosures.
- 17/14 Public Questions**
- 17/14.1 There were no members of the public present and no public questions were received.
- 17/15 Review and approve the Minutes of the Bournemouth & Poole Local Performance and Scrutiny Committee meeting on 28 February 2017.**
- 17/15.1 The Chairman asked Members to review and approve the minutes from the last meeting.
- 17/15.2 The chairman asked for comments on Actions still outstanding and was advised that Dorset Officers have been working closely with the Bournemouth University, however, currently there is no plan to attend the 'Freshers' Fair.
- 17/15.3 AM Craig Baker advised Members that the Safer People and Responsible Communities (SPARC) schedule has been reduced due to funding issues and invited Members to attend to observe.
- 17/15.4 Members asked that the information on deliberate and accidental fires ward be circulated adding that this Committee would like this action annually.
- 17/15.5 Safe & Well outcomes reporting is on going Mr Ford outlined the difficulty in measuring outcomes however there is some evidence which is being collated for reporting later in the year.
- 17/15.6 **RESOLVED: Minutes were approved as an accurate record with no amendments.**
- 17/15.7 **ACTION: Democratic Services to circulate Ward information to Members with the draft minutes.**
- 17/16 Performance report for the first quarter**
- 17/16.1 Head of Strategic Planning and Knowledge Management, Mr Robert Ford took Members through Appendix B, Baseline Assessment, and outlined the approach taken by the Service and the management of the report (Service Delivery Plan 2017/18). He added that this gives Members an opportunity to scrutinise and discuss the performance by which the key lines of enquiry (KLOE) are set.

- 17/16.2 At the beginning of each financial year the KLOE are refreshed for each of the five priorities. Mr Ford took members through how the performance is set and what happens next. The approach looks at where we are now, where we want to be and how to get there. He added that the target is set at developing, established and advanced for all KLOEs and managed through staff reviews, team meetings and the strategic leadership team (SLT). This then enables the Service to manage expectation and demand whilst remaining flexible to new risks.
- 17/16.3 Members suggested that column B and 'Advanced' of the target matrix is a bit ambiguous so perhaps a footnote should be added to say that there will still be continuous improvement.
- 17/16.4 Mr Ford handed over AM Craig Baker for the remainder of the performance report.
- 17/16.5 AM Baker took Members through the 1st Quarters Performance Report for Bournemouth & Poole Local Performance & Scrutiny (Appendix A) adding the Grenfell Towers Tragedy in London had resulted in resources being diverted to activities related to this within the Service area.
- 17/16.6 The three priorities that AM Baker has responsibility for in his area are:
Priority 1 Help you make safer and healthier choices
Priority 2 Protect you and the environment from harm, and
Priority 3 Be there when you need us.
 Adding that his area covers Bournemouth, Poole and Swindon.
- 17/16.7 **Priority 1**
 Operational apprentices are just completing or have completed their first year of a two-year apprenticeship programme in the local areas. Dorset area apprentices were all offered full time firefighter roles. 60% of attendees at a recent Safer People and Responsible Communities (SPARC) plus programme (for those experiencing unemployment) have gained full time employment since attending.
- 17/16.8 Safe & Well visits took place to 1122 homes and extra visits to the many high-rise premises within the areas of Bournemouth and Poole also took place. Active engagement with residents, landlords, business owners and local authorities has been undertaken since June to provide reassurance and advice.
- 17/16.9 There has been an increase in deliberate fire setting and distraction (watching TV etc) is a major cause in cooking related fires. Volunteers are working in the community to give advice about preventing fires, including reducing Anti-social Behaviour (ASB), barbecue related and heathland fires.
- 17/16.10 Operational staff are working toward increasing the number of Safe Drive Stay Alive (SDSA) events and AM Baker invited Members to attend whenever they are available. He asked that they give advance warning so

that Schools can be advised to expect them. Joint events on co-located schools might provide efficiencies for schools; and Siemens are considering sponsoring SDSA courses.

- 17/16.11 **Priority 2**
There is difficulty in extracting exact data for Road Traffic Collisions (RTC) for Bournemouth and Poole. We are developing our approach to safeguarding with Dorset Police and support their developing prevention activities.
- 17/16.12 The Service will continue to work with partners (such as the Environment Agency) in relation to waste management to create safe disposal and housekeeping of waste at waste management sites. The service has been carrying out audits for fire safety before the Grenfell tragedy in June and many high rise building within the Bournemouth and Poole areas have information plates applied which give detail about relevant fire information and the layout of the building.
- 17/16.13 The Service continues to be promoting and being involved with the local resilience forums (LRF) and emergency plans, like flood wardens. Response times for first appliance to the fire is good at 93% of occasions achieved; operational competence for firefighters is 99.26% for whole time and 92.31% for on-call.
- 17/16.14 **RESOLVED: Having scrutinised the report (Appendix A), Members approved the performance for the 1st Quarter.**
- 17/16.15 **RESOLVED: Members approved the Baseline Assessment 2017-18 (Appendix B).**
- 17/16.16 **ACTION: Cllr Davies will attend St Peter's SADA event and the Chairman would like to attend SADA at LEAF.**
- 17/16.17 **ACTION: AM Baker to suggest to schools which are co-located that they might like to have joint events.**
- 17/17 Area Commander Briefing**
- 17/17.1 There is a general reduction in accidental fires and fewer high speed collisions in the area. Operational exercises included tower crane rescue of casualty have taken place. Delegates are being sought for the Wild Fire Conference in Bournemouth in this Autumn. Community engagement included the BourneFree event in Bournemouth, which was well attended, recruitment and other activities continue. Controlled burning takes place from time to time and DWFRS are usually aware of this, reporting to our Fire Control is encouraged.

17/18 Issues from Members (agreed with Chairman)

17/18.1 There were no issues raised by Members.

17/19 Date of Next Meeting

17/19.1 The Chairman confirmed the date of the next Bournemouth & Poole Local Performance and Scrutiny Committee meeting as 13 November 2017 at Springbourne Fire Station.

17/19.2 **ACTION: Democratic Services to arrange venues for the next four meetings as follows – November Springbourne; February Poole Fire Station, May Bournemouth Town Hall and August Poole Civic Centre.**

Meeting closed: 11:35

Signed: _____