



**DORSET & WILTSHIRE  
FIRE AND RESCUE  
AUTHORITY**

**DRAFT Minutes of the  
Bournemouth and Poole Local Performance and Scrutiny Committee meeting  
held at 1000 hours on Tuesday 28 February 2017 at  
Poole Fire Station, Safety Drive, Poole, BH17 7FR**

These are draft minutes prepared by officers to be approved by the Committee at their next meeting.

Members present: Cllr Mark Anderson (Chairman); Cllr Les Burden; Cllr Christopher Rochester; Cllr Vikki Slade.

Officer attendance: AM Craig Baker; democratic Services Officer, Marianne Taylor; ACFO Jim Mahoney; Head of Strategic Planning and Knowledge Management, Mr Robert Ford; GM Karen Adams.

**17/1 Welcome**

17/1.1 The Chairman opened the meeting and welcomed attendees.

**17/2 Apologies**

17/2.1 Apologies were received from Cllr Malcolm Davies, Cllr Beverley Dunlop; Cllr Ann Stribley; Performance Manager, Jane Barnes.

**17/3 Code of Conduct, Declarations of Interest and Notifications of Any Other Business**

17/3.1 The Chairman asked the meeting for any disclosures of pecuniary interests under the Localism Act. No disclosures were made.

**17/4 Public Questions**

17/4.1 There were no members of the public present and no public question had been received.

- 17/5 Minutes of the Dorset & Wiltshire Fire and Rescue Authority meeting on 21 November 2016**
- 17/5.1 The Chairman asked Members to review and approve the minutes from the last meeting.
- 17/5.2 Members confirmed their approval of minutes with no amendments.
- 17/5.3 Actions were updated:
- 17/5.3.1 5.4 AM Baker and Cllr Les Burden to explore potential relationships with EU Partners. Complete
- 17/5.3.2 5.5 Head of Strategic Planning and Knowledge Management Mr Ford to report back about on-going discussion with SYCLE provider: A number of enhancements have been provided. Trends line however are not complete due to capacity issues, relating to the supplier. It is a one-off piece of work. Ongoing
- 17/5.3.3 6.4.6 Attendance at Bournemouth University: ongoing and happy to work with DWFRS for next 'Freshers' fair.
- 17/5.3.4 6.4.7 AM to review funding issues for SPARC: Cllr Rochester attended a trust, patrons meeting and will report back on progress.
- 17/5.3.5 6.4.8 AM Baker to provide a current schedule of SPARC courses, so that Members could support and promote them as needed – ongoing
- 17/5.3.6 6.6.4 Chairman and AM Baker to explore partnership opportunities for SADA and Driving Instructors' Association (DIA). NB: The Chairman has provided AM Baker with contact details for DIA and AM Baker is in communications with them. Complete.
- 17/5.3.7 6.8.6 AM Baker to check for actions relating to designated fire access areas at Poole Hospital: No concerns. Complete.
- 17/5.3.8 7.4 AM Baker to arrange a demonstration or presentation to explain the role of misting units: in presentation. Complete
- 17/5.3.9 8.6 The Chairman to liaise with AM Baker to identify items that could be added to the Bournemouth Council Members bulletin: Complete (see para 5/17.4)
- 17/5.3.10 8.7 Local figures and information to be added to the next AM report by ward. Ongoing

- 17/5.3.11 8.6 Mr Ford to consider the value of measuring safe and well visit outcomes: on-going
- 17/5.3.12 8.9 AM Baker to raise specific areas for Members involvement, where needed, at the next LPSC meeting: ongoing
- 17/5.3.13 8.10 Arrangements to be made for the Head of Prevention to attend and give a presentation: ongoing.
- 17/5.3.14 9.3 Mrs Taylor to book Bournemouth Town Hall: not available.
- 17/5.3.15 9.4 Cllr Stribley to sound out Poole, Civic centre: Complete
- 17/5.3.16 9.5 Mrs Taylor to advise members about the May LPS meeting date: Complete
- 17/5.4 The Head of Strategic Planning and Knowledge Management, Mr Robert Ford confirmed that it is possible to provide relevant information at Ward level to be included in Councillors' bulletins, he will liaise with chairman to provide appropriate links.
- 17/5.5 **RESOLVED: The minutes were confirmed as an accurate record.**
- 17/5.6 **ACTION: Officers to follow up on all uncompleted actions.**
- 17/5.7 **ACTION: Mr Ford to discuss provision of relevant information for Councillors' bulletins.**
- 17/6 Briefing and performance**
- 17/6.1 AM Craig Baker introduced his presentation outlining some of the activities which took place in quarter 2. Activities included 1251 children who have been involved in relation to health, safety and wellbeing. There is an on-going programme of activities.
- 17/6.2 SPARC plus for Job Centre Plus was held at Springbourne fire station. GM Karen Adams advised the course was for seven days; involved activities to help with team building; a first aid course; and CV writing. SPARC plus improves job prospects and enhances skills and confidence. Another one will be taking place at Hamworthy fire station.
- 17/6.3 Cadets: The service has held a 20-week programme of events for those aged 14 to 18 years and who are vulnerable. Young people were referred by teachers and undergo an interview.
- 17/6.4 Safe & well: 1147 visits have taken place in the last quarter and eight 'alarters' for the hard of hearing have been installed.

- 17/6.5 Mr Ford advised that some of the KLOEs have been combined and restructured. Outcomes have been mapped with partners such as the Police, Housing and Health, to show outcomes for Safe & Well visits and the impact on individuals.
- 17/6.6 AM Baker explained the referral system for Safe and Independent Living (SAIL) and confirmed that he can provide information to go into neighbourhood newsletters.
- 17/6.7 Operational staff have attended dementia awareness training. AM Baker provided a clip from YouTube about the effectiveness of misting units. Members asked for the link to the YouTube clip which contains the demonstration of a misting unit:  
<http://www.plumis.co.uk/personalprotectionsystem.html>
- 17/6.8 Road Safety - 650 16/17 year-olds attended safe drive, stay alive roadshows. The Honest Truth, driving familiarisation, takes place in Devon and will be being used in Dorset in due course and is aimed at learner drivers.
- 17/6.9 Safeguarding: AM Baker attends the area safeguarding board; it is the duty of area managers to attend out of hours home visits for safeguarding concerns.
- 17/6.10 Safety teams have audited 72 business premises in the area.
- 17/6.11 There have been nearly 200 unwanted fire signals; work has been carried out to reduce these and the those reported are across a range of organisations.
- 17/6.12 The Service is working closely with event managers and organisations to help reduce the risk to safety of attendees; managing and reviewing plans for heath fires and their impact
- 17/6.13 Civil contingency Unit (CCU) arrangements are being reviewed. Members asked for a CCU presentation. Members considered the best use of CCU officers in requesting other local councillors are invited. Members asked for this to be programmed in the meeting timetable.
- 17/6.14 Members were content with the background to the figures on response arrangements for first appliance in attendance.
- 17/6.15 FACS T/ACFO Jim Mahoney outlined this pilot for the Dorset area, previous seen at the Policy and Resources Committee meeting. The arrangements will support patients to hospital where there is an urgency but not an emergency situation ('green calls' from SWASFT triaging patients). ACFO Mahoney explained the on-going work behind the scenes to fully understand the impact on the service of this pilot, including access to defibrillators.

- 17/6.16 AM Baker was pleased to confirm competency levels remain high in the area. Assessment is ongoing.
- 17/6.17 **RESOLVED: Members scrutinised and approved the 3<sup>rd</sup> quarter performance.**
- 17/6.18 **ACTION: AM Baker to provide information about SAIL for neighbourhood newsletters.**
- 17/6.19 **ACTION AM Baker to provide the URL for the YouTube clip for Misting Units**
- 17/7 Area managers briefing**
- 17/7.1 Fire related deaths, shift alignments and shift harmonisations, including personnel per watch, were discussed along with the changes which have been implemented since January. The changes have resulted in a new leave database, management system and savings of £0.5m to the service overall.
- 17/7.2 Prevention: AM Baker provided information about the technology available to help keep people safe & well, as part of 'telecare' services. Volunteers are important to providing prevention and other activities including education.
- 17/7.3 'Young drivers' is one of the six priorities for the Service and its partners. A new partner is the military: The British Army will be hosting safe drive stay alive sessions.
- 17/8 Issues raised by Members (agreed with chairman)**
- 17/8.1 There were no issues raised by Members.
- 17/9 Date of Next Meeting**
- 17/9.1 The Chairman confirmed with Members the date of the next Bournemouth & Poole Local Performance and Scrutiny Committee meeting as 2 June 2017 at 10am at the Poole Civic Centre.
- 17/9.2 Date of the meeting due to take place in August/September is to be agreed at the meeting on 2 June 2017. BUT will not be on the previously agreed date.

The meeting closed at 12:10hrs

Signed: \_\_\_\_\_