

# Dorset & Wiltshire Fire and Rescue Authority

## Terms of Reference: Appointments and Disputes Committee

1. To make the appointments of the Chief Fire Officer and other appointments of the Senior Leadership Team, to determine the terms and conditions on which they hold office, including remuneration, and to deal with any related issues concerning their employment.
2. To deal with the investigation of complaints against the Chief Fire Officer or other Members of the Senior Leadership Team, and to take action on behalf of the Fire and Rescue Authority under the appropriate discipline regulations prescribed for those officers.
3. To consider and decide on disputes referred to the Fire and Rescue Authority when there is a recorded 'failure to agree' between the Chief Fire Officer and a nationally recognised representative body.
4. To consider and decide on grievances between an employee and the Chief Fire Officer.
5. To consider a complaint where the complainant is not satisfied that the complaint has been dealt with satisfactorily.

## Membership

Number of Members: any five members appointed on a politically proportionate basis. The Appeals Committee has no standing membership. Instead members will be appointed from amongst the whole membership of the Fire and Rescue Authority as the need to meet arises.

**Chairman** – To be appointed on each occasion from amongst the membership of the Committee.

## Meetings

No standing meetings.

## Reporting arrangements

To Authority

## Quorum

Any 3 Members