



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 10

MEETING	Finance and Audit Committee
DATE OF MEETING	17 November 2016
SUBJECT OF THE REPORT	2 nd Quarter Performance Report
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	For information and approval
EXECUTIVE SUMMARY	This paper sets out the performance achieved for 2nd Quarter covering the period 1 July 2016 to 30 September 2016.
RISK ASSESSMENT	Failure to appropriately review and scrutinise the performance of the Service may increase financial and reputational risks.
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	There are no budgetary implications arising from this report
RECOMMENDATIONS	Members are asked to consider and approve the quarterly performance report as set out in Appendix A
BACKGROUND PAPERS	None
APPENDICES	Appendix A – Performance Report for 2nd Quarter
REPORT ORIGINATOR AND CONTACT	Robert Ford, Head of Strategic Planning and Knowledge Management Tel: 01722 691094

1. Introduction

1.1 Members have previously decided that reporting and scrutinising performance should be based around the four strategic priorities set out in the Community Safety Plan. It has been agreed that Local Performance & Scrutiny Committees review and scrutinise performance against the following three priorities:

- *Help you to make safer and healthier choices*
- *Protect you and the environment from harm*
- *Be there when you need us*

2.2. Finance and Audit Committee review and scrutinise performance against the fourth priority – *Making Every Penny Count*. Members also agreed that Finance and Audit Committee would review specific items covered by the first three priorities where these items merited additional scrutiny or analysis, as mandated by the Authority.

1.2 Part of the innovative approach to scrutinising performance has been to anchor reporting to specific Key Lines of Enquiry (KLOEs) against each strategic priority. This helps to provide Members and the public with a fuller appreciation of the performance of the Service. A baseline assessment has been completed against each KLOE which was approved by the Finance & Audit Committee at its September meeting.

1.3 To further increase transparency, we have developed a performance/activity management system that provides a line of sight from workplace up to the Authority. Members have access to a dedicated Members Dashboard, accessed through our website. Details of the dashboard and log on details have previously been circulated to Members. The report author would be happy to provide further support should specific needs arise.

2. Quarterly Reporting

2.1 Current Standing Orders require the formal publication of a written report prior to each meeting of the Finance and Audit Committee and Appendix A contains the quarterly report on performance for the 2nd Quarter (1 July 2016 – 30 September 2016).

3. Conclusion

3.1 The use of Key Lines of Enquiry is an innovative approach to reporting performance. This approach provides a structured means for Members to receive performance information within a wider context. It will also provide our local communities with a means and understanding to the performance of the Service. As things become clearer, Members may also wish to further refine the KLOEs to that of the forth-coming inspection regime. However, this is currently in the design phase with the Chairman significantly engaged in these on-going discussions.