



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

To: Members of the Finance and Audit Committee

Membership

Cllr Abdul Amin	Cllr John Haines
Cllr Les Burden	Cllr Colin Jamieson
Cllr Mike Byatt	Cllr Bob Jones
Cllr Ernie Clarke	Cllr Trevor Jones
Cllr Ronald Coatsworth	Cllr Graham Payne
Cllr Malcolm Davies	Cllr Christopher Newbury

Note: The reports within this agenda will be available to view on the Service's website within two working days of agenda despatch.

This agenda and the reports can be made available in audio tape, large print and Braille, or alternative languages on request.

Dear Member

You are asked to attend the Finance and Audit Committee Meeting, to be held at Dorset and Wiltshire Fire & Rescue Service Headquarters, Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury, Wiltshire SP1 3NR on Thursday 17 November 2016 from 11am.

A light lunch will be provided at the end of the meeting.

Yours sincerely

A handwritten signature in black ink that reads 'Jonathan Mair'.

Jonathan Mair

AGENDA

Meeting of the Finance and Audit Committee

Thursday 17 November 2016 from 11.00am

Dorset & Wiltshire Fire and Rescue Service Headquarters, Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury, Wiltshire SP1 3NR

PART I

Items to be considered whilst the meeting is open to the public

	Lead
1. Welcome	Chairman
2. Apologies	Chairman
3. Code of Conduct and Declaration of Interests	Chairman
<i>Members are reminded of the need to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests. This means that you must:</i>	
<ul style="list-style-type: none">• <i>check if there is any item of business on this agenda in which you or another relevant person have a disclosable pecuniary interest</i>• <i>check that any such interest has been notified to the Monitoring Officer (in writing) and entered in the register of members interests (if not then this must be done on a form available from the Clerk within 28 days)</i>• <i>disclose the interest at the meeting and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.</i>	
4. Minutes of Finance and Audit committee meeting on 21 September 2016 and any matters arising	Chairman
5. Internal Audit Report (Sept-Nov)	Gateway/David Long
6. Internal Audit Progress report (April-Sept)	Jill McCrae
7. External Audit Annual Audit Letters and Audit Plan	KPMG/Darren Gilbert
8. 2 nd Quarter Financial Report	Ian Cotter
9. Review mid-year Treasury Management Report	Ian Cotter
10. 2 nd Quarter Performance Report	Bob Ford
11. Strategic Risk Register	Jill McCrae

NOT PROTECTIVELY MARKED

12. Date of next meeting

Chairman

The next meeting of the Finance and Audit committee will take place on Wednesday 22 March 2017, at Dorset & Wiltshire Fire and Rescue Service Headquarters, Five Rivers Health and Wellbeing Centre, Hulse Rd, Salisbury SP1 3NR, from 11am.

NOT PROTECTIVELY MARKED