



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 10

MEETING	Policy and Resources Committee
DATE OF MEETING	19 May 2016
SUBJECT OF THE REPORT	Safety Centre Working Group Terms of Reference
STATUS OF REPORT	For publication
PURPOSE OF REPORT	For decision
EXECUTIVE SUMMARY	<p>As part of the Combination Programme, we established a working group of Members to oversee a number of key areas of work on behalf of the then Shadow Policy and Resources Committee.</p> <p>That working group consisted of a number of key projects and areas of work, namely:</p> <ul style="list-style-type: none"> • Networked Fire Services Control Partnership • Service Control Centre • Integrated Property Asset Management Strategy • Strategic Hub (New HQ) • Safety Centre <p>These areas of work have now either been completed or subsumed into the delivery plans within the Service Support Directorate.</p> <p>However, at their 01 April meeting CFA Members noted the high profile and complex nature of the Safety Centre project and political interest from DCLG in terms of demonstrating the appropriate use of the transformation grant.</p> <p>Members therefore agreed the continuation of the Working Group, but requested that terms of reference be produced to reflect the focus on the Safety Centre project.</p>

RISK ASSESSMENT	A failure to deliver the Safety Centre project will incur DCLG / HO attention and challenge.
COMMUNITY IMPACT ASSESSMENT	None associated with this report
BUDGET IMPLICATIONS	None associated with this report
RECOMMENDATIONS	Members are asked to approve the terms of reference for the Safety Centre Working Group
BACKGROUND PAPERS	None associated with this report
APPENDICES	Appendix A - Terms of Reference
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Appendix A

Dorset & Wiltshire Fire and Rescue Authority

Terms of reference: Safety Centre Working Group

1. To oversee the delivery of the Safety Centre project plan.
2. To receive reports on progress against the project plan.
3. To keep under review the effectiveness of the project management arrangements.
4. To monitor the risks and issues associated with the project plan.
5. To monitor the effectiveness and use of local information to best target Safety Centre intervention themes and required resources to meet the needs of local communities.
6. To make recommendations to the Policy and Resources Committee and full Authority in relation to the Safety Centre.
7. To support the political interface with Local Authorities and key partners
8. To oversee the arrangements for financial sustainability in steady state.
9. To receive reports from Members co-opted onto SafeWise Board of Trustees.