

# WILTSHIRE AND SWINDON FIRE AUTHORITY

**Meeting:** Wiltshire and Swindon Fire Authority  
**Place:** Wiltshire Fire & Rescue Headquarters, Manor House, Potterne, Devizes, SN10 5PP  
**Date:** Thursday 12 February 2015  
**Time:** 10.30 a.m.

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**Briefing for Chairman & Group Leaders :** 2 p.m. Thursday 5 February, Large Conference Room, FRS Headquarters, Potterne

**Members' private pre-meeting :** 9.45 a.m. Thursday 12 February, Wiltshire FRS HQ, Potterne

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## AGENDA

### PART I

#### Items to be considered while the meeting is open to the public

- 1 Minutes of Last Meeting (11 December 2014)  
To confirm and sign the minutes of the last meeting – copy circulated.
- 2 Apologies
- 3 Members' Interests  
To receive any declarations of interests which the Authority's Code of Conduct requires to be disclosed, or dispensations granted by the Clerk to the Authority or the Ethics Committee
- 4 Chairman's Announcements
- 5 Declaration of Urgent Business
- 6 Questions from the Public

#### GOVERNANCE & FINANCE

- 7 Committee Minutes
  - 1) To receive the minutes of a meeting of the Finance Review and Audit Committee held on 18 December 2014 – copy circulated.
  - 2) To receive the minutes of a meeting of the Programme & Scrutiny Board held on 29 January 2015 – copy circulated.

8 Capital Programme 2015/16, Minimum Revenue Provision 2015/16 and Prudential Indicators

To consider a paper by the Brigade Manager, Finance and the Chief Fire Officer - copy circulated.

9 Revenue Budget 2015/16 and Fire Precept Resolution

(1) To determine a revenue budget for the forthcoming financial year, and to approve a precept. A paper by the Brigade Manager, Governance & Assurance and the Chief Fire Officer is circulated.

(2) To adopt the following resolutions:

- a) To authorise the Brigade Manager, Governance & Assurance to give notice of the approved precept to the appropriate billing authorities.
- b) To authorise the Brigade Manager, Governance & Assurance to pay out of the combined fire service fund sums in respect of :
  - (i) All accounts and debts due by the Authority forming the Authority's gross revenue expenditure for 2015/16 in the approved budget and such changes as may be agreed subsequently by the Authority;
  - (ii) The cost of capital items including the purchase and leasing of equipment specified in the capital budget, and
  - (iii) Such loans made by the Authority as may be approved.
- c) To authorise the Brigade Manager, Governance & Assurance to borrow such sums as may be required in respect of schemes in the capital budget.

SERVICE DELIVERY

10 Protection, Prevention and Intervention

A short visual presentation will be made.

11 Quarter 3 Performance Reports

To receive the Quarter 3 Performance Reports (papers to follow).

PEOPLE & DEVELOPMENT

12 Staffing Committee

To receive the minutes of the Staffing Committee held on 22 January 2015 – copy circulated.

13 Pay Policy Statement 2015/16

To consider a paper by the Brigade Manager, People & Development and to approve the Pay Policy Statement appended to the paper as recommended by the Staffing Committee – copy circulated.

14 Pensions Discretions Local Government Pension Scheme (LGPS)

To consider a paper by the Brigade Manager, People & Development and to approve the revised discretions policy as recommended by the Staffing Committee – copy circulated.

- 15 Pensions Board – Firefighter Pension Scheme  
To consider a paper by the Brigade Manager, People & Development and to make recommendations on the setting up of a Pensions Board – copy circulated.

#### COMBINATION

- 16 Combination Update  
To receive a paper by the CFO regarding the combination with Dorset (paper to follow)
- 17 Joint Committee  
To receive the draft minutes of the Joint Committee Meeting held on 26 January 2015 (paper to follow).

#### OTHER MATTERS

- 18 Urgent Business  
To consider any business which, in the opinion of the Chairman, is urgent.

#### PART II

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

None

S L GOWLAND  
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