

## WILTSHIRE & SWINDON FIRE AUTHORITY

<b>REPORT REFERENCE NO.</b>	9
<b>MEETING</b>	COMBINED FIRE AUTHORITY
<b>MEETING DATE</b>	11th December 2014
<b>SUBJECT OF REPORT</b>	EXTENSION TO EXISTING CONTRACT
<b>LEAD OFFICER</b>	LINDSAY GOWLAND, Clerk to the Authority
<b>RECOMMENDATIONS</b>	It is recommended that Members APPROVE the extension to the existing contract at the revised value.
<b>EXECUTIVE SUMMARY</b>	This report provides the background to the requirement to extend the contract with 3tc for the Incident Reporting System.
<b>APPENDICES</b>	None

### Background

- 1 3tc provide Wiltshire FRS with a user-friendly front end interface for the CLG led Incident Reporting System.
- 2 In December 2013 the CFA granted permission for the contract to be extended for a further 3 months, and subsequently an additional 3 months after consultation with the Chairman. This 3 month renewal cycle has continued up to 30<sup>th</sup> September 2014.

At the CFA Meeting in June 2014 the Authority approved the extension to the existing contract up until 31 March 2015, subject to renegotiation from 1 October 2014 and a report being submitted to the FRAC. A report was submitted to the FRAC meeting on 9 December 2014.

### Current Situation

- 3 It was hoped that the new CLG led IRS system would have come into effect during the initial contract extension however the latest update identifies that it will not be available until at least Q1 of 2015. This has in some ways forced our hand as to move to another new product would incur significant costs associated with training and would still not future proof us.
- 4 In the interim we have continued our relationship with 3tc on the old terms, albeit with a 3 month renewal agreement so that we are not tied in to a lengthy contract at the point CLG releases the replacement system. Equally, the existing system may not be our long term solution due to the Dorset FRS combination.

In the last quarter 3tc have provided a detailed cost breakdown of the elements within the system so that we can determine which elements we need to maintain. The present cost of the three month contract is £7,460.00. Following extensive discussion we have negotiated a reduction of £2196.36 per quarter (£8785.44 per annum). Therefore, the new quarterly

contract value (effective from 1<sup>st</sup> October 2014) is £5263.64.

### **Policy Implications**

5 None.

### **HR, Equality and Diversity Implications**

6 None

### **Environmental Implications**

7 None.

### **Financial and Legal Implications**

8 None other than those mentioned above.

### **Combination Implications**

9 None other than those mentioned above.

### **Conclusion**

10 The Authority is invited to consider the following recommendations.

### **Recommendations**

11 It is recommended that the CFA resolve to grant an extension to the existing contract at the new quarterly value. This extension would run from 1<sup>st</sup> October 2014 until either a new contract is negotiated based on the replacement system provided by CLG, or until a decision has been made on the single system approach for the combined Wiltshire and Dorset fire and rescue services. The CFA may wish to ask for 6 monthly reports on this issue be submitted to the FRAC in order that the situation can be monitored.

### **LINDSAY GOWLAND**

Clerk to the Authority

### **Unpublished documents used in the preparation of this report:**

None.

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