General Balances Risk Assessment Post - 2014/15

	Impact 4=Major 3=Serious 2=Moderate 1=Minor	Likelihood 4=Very Likely 3=Likely 2=Unlikely 1=Very Unlikely	Risk Impact x Likelihood	Risk >8=High 5-8=Medium <5=Low	2015/16 Commentary £'000s
Underestimate of pay awards by 1.0%	3	3	9	High	180 The revenue budget al thereafter. Given that t freeze and inflation is 2%, it would be pruder £180k would cover the staffing groups
Impact on the retained pay budget of large scale incidents or others periods of high activity such as those due to spate weather conditions	3	3	9	High	230 These sorts of events activity. As a largely re a particular risk to Wilt increased activity and approximately 20% of activity
Risk of industrial action/inability to respond to emergency incidents	4	4	16	High	100 This continues to be a public sector organisat potential for service ch public sector pensions
Failure to adequately provide for non-pay inflation	1	4	4	Low	50 The budget allows for well as specific contra- in the main, budgets h increase. This may no
Increase in employer contribution rate for the 1992 Firefighters Pension Scheme and 2006 New Firefighters Pension Scheme	3	2	6	Medium	90 Employer contributions year. The Governmen valuation of the latest full details of the propo is a risk that employer would cover the first w
Increased take up of pension entitlement by Retained Duty System personnel	2	3	6	Medium	50 The revenue budget d but this is likely as a re
Uninsured risks and / or unfavourable outcome to any legal action taken against the Authority - including health and safety risks, procurement challenges, employment issues, etc	2	2	4	Low	50 The Authority has com these cannot cover all instance, there are sor pay, neoligence or disc
Contribution to major incident not covered by Bellwin	2	2	4	Low	50 In the event of an incid by the Bellwin Scheme contribution equivalent amount spent over the

Appendix A

allows for pay awards of 2% in 2014/15 and 2% at there have already been several years of pay s still running above the Government's target of ent to recognise this as a high financial risk. he full year effect of a 1% variation across all

is can all lead to significant increases in operational retained, "pay as you go" service, this represents filtshire and allowance needs to be made for d costs by retained firefighters. £230k equates to of the budget for retained activity paid for on

a very high risk given the financial pressures on all sations, the likelihood of further cuts in funding and changes, public sector pay freezes and changes to ns. Amount based on historic costs 2013/14.

or a very small element of general price inflation as ractual inflation in certain circumstances, however have been cash limited with no inflationary not always prove adequate.

ons for firefighter pensions total over £1.5m per ent is yet to publish the results of the latest st valuation of the Firefighters Pension Schemes or posed 2015 Firefighters Pension Scheme. There er contribution rates could be increased. This sum year costs of a 1% increase

does not allow for an increase in pension uptake, result of "automatic enrolment".

omprehensive insurance arrangements in place but all possible risks or potential legal costs. For some uninsured risks not covered, such as equal iscrimination claims.

cident occurring in Wiltshire that would be covered ne the Authority would be required to make a ent to 0.2% of its revenue budget, plus 15% of the he threshold of £50k.

Council tax collection rates, collection fund surpluses/deficits, taxbase and the impact of localised support for council tax are worse than forecast	3	3	9	High	200 Following the introduct technical changes to c homes, the billing auth of collection rates and be overly optimistic we this could happen in ye currently 233,580 and loss of £148k in incom
Future reductions in Government funding are worse than forecast	3	3	9	High	200 The Government anno levels of funding reduc CSR2010. The Mediu in government funding and 2017/18 but this m are that cuts are highe
General contingency for unidentified items	3	3	9	High	300 The revenue budget de contingency. Given th reductions there is a ri significant one off cost example, be a requirer property works

1,500 General Balances Risk Assessment

Appendix A

iction of localised support for council tax and other council tax such as the discount for second thorities have made assumptions about the level nd council tax base. If these assumptions prove to we could see a reduction in council tax income and year. Our taxbase under the new system is d a variation of less than 1% would result on the me, plus the likelihood of Collection Fund Deficits

nounced in its Spending Round 2013 expected uctions for local authorities, in addition to those of lium Term Financial Strategy assumes reductions ng of 8% in 2015/16 and a further 5.5% in 2016/17 may prove to be inadequate. Latest indications her than 5.5% in the latter years.

does not make any provision for in year financial the current level of budget cuts and forecast future risk that the Service would be unable to manage a ost not covered specifically above. This could, for rement to undertake some major unplanned

Subjective Analysis - Memorandum (alternative b	<u>reakdown)</u>
	Budget
	Estimate
	2014/15
	@Sep 13
Basic	7,155,400
Flexi	298,900
National Insurance	734,400
LGPS	36,700
FFPS	1,247,000
NFFPS	75,300
	9,547,700
CPD	118,800
BH	80,600
Overtime	275,400
Acting Up	14,100
Comp Grant	25,300
Mess Allowance	1,400
Rent Allowance	97,500
Instructors Allowance	26,000
Sub-total Allowances	639,100
GRAND TOTAL	10,186,800
	<mark>1% 101868</mark>

		Budget	Activity	
		2014/15	Based	
	Non Salary Scheme			
1200	Basic pay	549,100		
1200	CPD	12,600		NF
1205	Bank Holidays	0		
1206	Holiday pay	100,800	100,800	
1210	Overtime (Ind Action only)	0		
1250	Pensions (Equitable Life)	500		
1260	Additional Hours	262,000	262,000	
1261	Additional Hours - Training	100,800		
1263	Turnouts	277,100	277,100	
1267	Bounty	2,200		Ba
1268	Drills	221,700		FP
1269	Injury Compensation	0		%
1270	Attendances	35,300	35,300	
1272	Disturbances	66,500	66,500	
1273	Missed incidents	20,200	20,200	
1274	Loss of earnings - Training	20,200	20,200	
	Ni-able total	1,669,000	782,100	
1240	Compensation for equal status			
1220	National Insurance	66,700	31,300	
1232	Pension contributions	108,500	50,800	
		1,844,200	864,200	
	Salary Scheme			
1900	On Call Basic Pay	967,200		
1900	On Call CPD	7,100		
1910	On Call Overtime (Ind Action on	0		
1960	On Call Additional Hours	171,300	171,300	
1961	On Call Additional Hours - Train	50,400	50,400	
1962	On Call Positive Hours	30,200	,	
1963	On Call Crew Hourly Activity	50,400	50,400	
1968	On Call Drills	00,100	,	
1975	On Call Acting Up	3,000		
	Ni-able total	1,279,600	272,100	
1920	On Call National Insurance	57,600	12,200	
1932	On Call Pension Contributions	80,600	17,100	
		1,417,800	301,400	
	Total	3,262,000	1,165,600	
	compare with	3,288,000	,,	
		20	% 233120	

FPS/FFPS		22,300 39,100 11,400	Control Basic NI LGPS	В	01 iu 7'
	7-	15114		9	98,90 16.10
	WDS RDS	S Total	BH O/T		11,50 23,00
		16,300 8,970,600	AU Total	9:	6,0 33,5
		39,100 1,511,400 12.5% 16.8%	1	%	ç
	1%	89964.29			

	FTE	Budget	Recurring	One-Off	Recurring	One-Off		Total	Budget	FTE
Brigade Manager 13/14	2013/14	2013/14	Growth	Growth	Reduction	Reduction	Inflation	Adjs	2014/15	2014/15
Corporate Assurance & Community Engagemen	16.12	540,100	13,600	0	-7,000	0	9,000	15,600	555,700	16.13
Finance & ICT	18.43	716,500	76,100	0	-55,200	0	12,100	33,000	749,500	18.67
Organisational Delivery - Logistics	29.20	869,900	29,900	0	-74,800	0	13,400	-31,500	838,400	27.70
Organisational Delivery - Service Delivery	22.47	581,900	15,200	0	-48,600	0	9,000	-24,400	557,500	20.52
People & Development	24.60	874,200	31,500	0	-109,800	0	13,000	-65,300	808,900	22.14
	110.82	3,582,600	166,300	0	-295,400	0	56,500	-72,600	3,510,000	105.16
Brigade Manager 14/15										
People & Development	24.60	874,200	31,500	0	-109,800	0	13,000	-65,300	808,900	22.14
Governance & Assurance	16.93	628,400	45,100	0	-15,800	0	10,600	39,900	668,300	17.17
Operational Delivery	69.29	2,080,000	89,700	0	-169,800	0	32,900	-47,200	2,032,800	65.85
	110.82	3,582,600	166,300	0	-295,400	0	56,500	-72,600	3,510,000	105.16

1% 35100

			ΤΟΤΑΙ	Salary	Fixed Inflationary	Inflationary
			Budget	· · · ·		Non-pay
Account	Account - Description		2014-15			1%
11xx	Wholetime		£10,186,800	£10,186,800		£0
12xx	Retained		£3,288,400	£3,288,400		£0
13xx	Control		£933,500	£933,500		£0
16xx	Corporate		£3,510,000	£3,510,000		£0
18xx	Community Safety Technicians		£70,000	£70,000		£O
		Sub-total Employee Costs	£17,988,700	£17,988,700	£0 £0	£0
2001	Conferences/Seminars		£26,500		£26,500	£265
2008	Personnel Initiatives		£77,000		£77,000	£770
2009	Agency Staff		£0		£0	£0
2100	Advertising		£7,000		£7,000	£70
2101	Medical Reports		£3,800		£3,800	£38
2102	Occupational Health Physician		£104,000		£104,000	£1,040
2104	NHS Payments		£5,700		£5,700	£57
2105	Welfare		£7,000		£7,000	£70
2106	Removals		£7,000		£7,000	£70
2109	Combined Insurance		£131,500		£131,500	£1,315
2111	Recruitment Selection Costs		£4,000		£4,000	£40
2113	Employee Benefits Accruals		£0		£0	£0
2114	Redundancy Payments		£0		£O	£0
2115	Relocation		£0		£0	£0
2204	Firefighter Pensions - Injury Payments		£257,000	£257,000		£0
2213	Firefighter Pensions - III Health Lump Sum Charges		£20,800	£20,800		£0
2214	Firefighter Pensions - Injury Award for Retained		£0	£0		£0
2215	Firefighter Pensions - Overpayments		£0	£0		£0
2301	Corporate Staff Pensions - Increases		£700	£700		£0
2302	Corporate Staff Pensions - Added Years		£1,200	£1,200		£0
2303	Corporate Staff Pensions - Past Service Costs		£164,000	£164,000		£0
2401	Training - Course Fees		£329,200		£329,200	£3,292
2402	Training - Trainers' Costs		£0		£O	£0
2403	Training - Exam & Test Fees		£0		£O	£0
2404	Training - Course Materials		£0		£O	£0
Rxxx	Holding Account Recharge		£0		£0	£0
	_	Sub-total Other Employee Costs	£1,146,400	£443,700	£0 £702,700	£7,027
3000	Building Maintenance - Planned		£103,000		£103,000	£1,030
3001	Building Maintenance - Contracts		£84,500		£84,500	£845
3002	Building Maintenance - Reactive		£140,000		£140,000	£1,400
3005	Grounds Maintenance		£38,000		£38,000	£380
3100	Electricity		£139,600		£139,600	£1,396
3101	Gas		£70,700		£70,700	£707
3102	Heating Oil		£67,200		£67,200	£672
3103	Water Services		£24,900		£24,900	£249
3104	Non Domestic Rates		£417,600		£417,600	£4,176
3105	Buildings Insurance		£20,500		£20,500	£205

3106	Rent		£69,800		£69,800	£698
3109	Hall Hire		£0		£0	£O
3200	Premises Cleaning		£136,500		£136,500	£1,365
3202	Cleaning & Domestic Supplies		£13,900		£13,900	£139
3203	Cleaning Contracts		£10,400		£10,400	£104
3204	Waste Management		£28,200		£28,200	£282
3205	Deep Cleans		£0		£0	£0
3211	Cleaning Materials Stores Issues		£0		£0	£0
3212	Domestic Supplies Stores Issues		£0		£0	£0
Rxxx	Holding Account Recharge		£0		£0	£0
	Holding Account Recharge	Sub-total Premises Costs	£1,364,800	£0	£0 £1,364,800	£13,648
			11,304,000		10 11,504,000	
4000	M.O.T. Charges		£5,200		£5,200	£52
4001	Vehicles Spares		£112,400		£112,400	£1,124
4002	Vehicle Repairs - Accident Damage		£19,000		£19,000	£190
4003	Vehicle Repairs - General		£59,300		£59,300	£593
4003	Tyres		£18,500		£18,500	£185
4004	Purchase of Used Vehicles		£0		£0	£0
	Vehicle Fuel		£226,000		£226,000	£0 £2,260
4100	Oil					
4102			£8,200		£8,200	£82
4103	Car Radio Installations		£900		£900	£9
4104	Driving Licences		£O		£O	£0
4105	Vehicle Insurance		£108,000		£108,000	£1,080
4106	Road Fund Licences		£1,600		£1,600	£16
4107	Officer Car Scheme Fuel		£1,800		£1,800	£18
4200	Public Transport		£10,300		£10,300	£103
4201	Lump Sum Car Allowance		£24,100		£24,100	£241
4202	Mileage Allowance		£56,500	£56,500		£O
4203	Car Leasing Scheme		£37,000		£37,000	£370
4205	Car Hire		£0		£0	£O
Rxxx	Holding Account Recharge		£0		£0	£O
		Sub-total Travel Costs	£688,800	£56,500	£0 £632,300	£6,323
5000			01 CT 500		646 7 500	04 CTT
5002	Personal Protective Equipment		£167,500		£167,500	£1,675
5005	Foam Compound		£13,000		£13,000	£130
5006	Hoses		£10,000		£10,000	£100
5007	Scrap Cars		£27,000		£27,000	£270
5012	CS Stores Issues		£0		£0	£O
5013	Ops Equipment Stores Issues		£O		£O	£0
5014	Pers Protection Stores Issues		£O		£O	£O
5015	Hose Stores Issues		£O		£O	£O
5021	Foam Stores Issues		£0		£O	£O
5022	Charges on Sale of Assets		£0		£O	£O
5023	Vending Machine Rental & Maintenance		£9,000		£9,000	£90
5024	Medical Supplies & Consumables		£0		£0	£0
5025	Smoke Detectors		£61,500		£61,500	£615
5026	Deaf Alarms		£0		£0	£0
5027	Education Materials		£27,800		£27,800	£278
5030	Equipment Purchases		£66,100		£66,100	£661
5031	Equipment Maintenance & Repairs		£127,500		£127,500	£1,275
5032	Equipment Consumables		£36,200		£36,200	£362
5032	Equipment Hire		£0		£0	£0
5033	Furniture		£43,000		£0 £43,000	£430
5100						
5101					C1E 000	
	Office Equipment & Stationery		£15,000		£15,000	£150
5102	Office Equipment & Stationery Photocopying & Printing		£15,000 £100,700		£15,000 £100,700	£150 £1,007

5103	Postage		£16,000		£16,000	£160
5104	Books & Publications		£25,800		£25,800	£258
5105	Courier Charges		£2,400		£2,400	£24
5110	Furniture Stores Issues		£0		£0	£0
5111	Office Equipment Stores Issues		£0		£0	£0
5112	Photocopying Supplies Stores Issues		£0		£0	£0
5200	Uniform Clothing		£60,500		£60,500	£605
5201	Laundry & Dry Cleaning		£3,700		£3,700	£37
5210	Uniform Clothing Stores Issues		£0		£0	£0
5300	Radios		£465,000		£465,000	£4,650
5303	Wide Area Network		£299,500		£299,500	£2,995
5305	Firefighters Alerter Systems		£14,000		£14,000	£140
5307	Call Out System		£99,000		£99,000	£990
5309	Private Circuits		£0		£0	£0
5400	Telephone Rental		£68,000		£68,000	£680
5401	Telephone Calls		£17,000		£17,000	£170
5404	Telephone Replacements		£10,000		£10,000	£100
5410	Mobile Telephone Rental		£0		£0	£0
5411	Mobile Telephone Calls		£0		£0	£0
5414	Mobile Telephone Replacements		£0		£0	£0
5414	Telephone Allowances		£0		£0 £0	£0 £0
5420 5500			£0 £0		£0 £0	£0 £0
	Computer Equipment Purchases					
5501	Computer Systems Maintenance		£303,200		£303,200	£3,032
5503	IT Stores Issues		£0		£0	£0 £40
5504	Computer General Consumables		£4,000		£4,000	
5505	Computer Hardware Maintenance		£5,000 £500		£5,000 £500	£50 £5
5506	Software Licences					£261
5600	Hydrant Installations		£26,100		£26,100	
5601	Hydrant Maintenance		£52,800		£52,800	£528
5700	Bank Charges		£2,600		£2,600	£26
5702	Licences & Royalties		£500		£500	£5
5800	Subsistence		£9,600		£9,600	£96
5801	Public Relations/Corporate Events		£7,300		£7,300	£73
5802	Food at Fires		£1,800		£1,800	£18
5804	Subscriptions		£39,400		£39,400	£394
5806	Food at Fires Stores Issues		£7,800		£7,800	£78
5807	Vending Machine Stock		£1,600		£1,600	£16
5808	Provisions for HQ Staff Lunches		£0		£0	£0
5809	Contributions		£7,500		£7,500	£75
5810	Hotel Accommodation		£9,300		£9,300	£93
5811	Catering		£12,200		£12,200	£122
5812	Advertising & Publicity		£0		£O	£0
Rxxx	Holding Account Recharge		£0		£0	£0
		Sub-total Supplies & Services	£2,276,400	£0	£0 £2,276,400	£22,764
6000	Agency Services		£21,000	£21,000		£0
6001	Consultancy Fees		£64,000	£64,000		£0 £0
6101	External Audit Fees		£40,000		£40,000	£0
6102	Personnel Support		£4,500	£4,500	140,000	£0 £0
6102	Legal Services		£156,700	£156,700		£0 £0
6104	Legal Support (Clerk's Office)		£156,700 £0	E130,700		£0 £0
6105	Payroll Admin Fees		£31,500	£31,500		£0 £0
						£0 £0
6107 6108	Pensions Admin Fees Internal Audit Fees		£15,000	£15,000		£0 £0
6108	Actuarial Fees		£30,000	£30,000	£7,700	£0 £77
6109	Actuantal rees		£7,700		£7,700	±//

6110	Physiotherapy Services		£12,000			£12,000	£120
Rxxx	Holding Account Recharge		£0			£O	£0
	_	Sub-total Agency & Contracted Out	£382,400	£322,700	£40,000	£19,700	£197
6200	Demo Rep - Payments to Members		£56,600	£56,600			£0
6220	Demo Rep - National Insurance		£1,200	£1,200			£0
Rxxx	Holding Account Recharge		£0			£0	£0
		Sub-total Democratic Representation	£57,800	£57,800	£0	£0	£0
6300	Capital Charges - Min Revenue Repayment		£719,000		£719,000		£0
6301	Finance Leases - Revenue Provision		£90,700		£90,700		£O
6310	Capital Charges - Depreciation		£0		£O		£O
6320	Capital Charges - Interest		£251,200		£251,200		£O
6321	Finance Leases - Financing		£23,000		£23,000		£O
6325	Interest on Short Term Borrowing		£0		£O		£O
6330	Contribution to Capital Adjustment Account		£0		£O		£O
6350	Impairment Loss		£0		£O		£0
6360	Revaluation Loss		£0		£O		£0
6365	Loss on Sale of Assets		£0		£0		£0
6370	Direct Revenue Financing		£0		£O		£0
6400	Leasing Charges		£414,800		£414,800		£0
Rxxx	Holding Account Recharge		£0		£O		£0
		Sub-total Capital Financing & Leasing	£1,498,700	£0	£1,498,700	£0	£0
		GROSS EXPENDITURE	£25,404,000	£18,869,400	£1,538,700	£4,995,900	£49,959
6600	Transfer to General Reserve		-£297,900		-£297,900		£0
6601	Transfer to Earmarked Reserves		-£297,900 £79,200		£79,200		£0 £0
6602			£79,200 £0		£79,200 £0		£0 £0
	Transfer to Earmarked Reserves (Grants)		£0 £0		£0 £0		£0 £0
6610 6620	Transfer to Capital Reserves Transfer to Collection Fund Adjustment Account		£0 £0		£0 £0		£0 £0
6630	Transfers to Accumulated Absences Account		£0 £0		EU		£0 £0
0050		TRANSFER TO(-)/FROM(+) RESERVES	-£218,700	£0	-£218,700	£0	<u></u>
7000	Precepts/Grants		-£45,000		-£45,000		£0
7000	Training Income		-£45,000 £0		-145,000		£0 £0
7001	Issue of Fire Reports		£0 £0				£0 £0
7005	Telephone Call Income		£0 £0				£0 £0
7007	Commission		£0 £0				£0 £0
7008	Interest on Treasury Deposits		-£20,000			-£20,000	-£200
7003	Miscellaneous Income		-£80,000			-£80,000	-£200 -£800
7010	Grants		-£229,000			-£229,000	-£2,290
7011	Lunches Income (Canteen)		£0			-1229,000	-12,290 £0
7012	Sponsorship Income		£0 £0				£0
7013	Reimbursements of Salaries		£0				£0 £0
7014	Gain on Sale of Assets		£0				£0
7015	Car Leasing Scheme Contributions		-£5,500		-£5,500		£0
7010	Car Leasing Insurance Contributions		-£1,600		-£3,500 -£1,600		£0 £0
7017	Sale of Tyre Casings		-£1,800 £0		-11,000		£0 £0
7018	Workshop Income		£0 £0				£0 £0
7019	Underspend Rollover		£0 £0				£0 £0
7020	Recharge of RDS/WT Hours		£0 £0				£0 £0
7021	Officer Car Scheme Income		£0 £0				£0 £0
			£0 £0				£0 £0
7023	Donated Assets		£0 £0				£0 £0
7024	Recovery of Overpaid Salary		ĔŬ				£U

7025	Private Photocopying		£0				£0
7025	Licence Agreement - Alarm Line		£0				£0 £0
7020	Private Mileage (Banked not invoiced)		£0 £0				£0 £0
7028	Refunds (Banked not invoiced)		£0				£0
7029	Radio Mast Rental		£0 £0				£0
7029	Donations & Contributions		£0				£0 £0
7030	Premises Information Boxes		£0				£0
7032	Co-Responder Income		£0 £0				£0
7033	Installation of Safety Equipment		£0				£0
7034	Compensation		£0				£0
7035	Vending Machine Income		£0				£0
7036	Shared Facilities Income		£0				£0
7037	BT Leased Circuit Rental Income		£0				£0
7038	Bellwin Cost Recovery		£0				£0
7039	Recovery of Training Costs		£0				£0
7050	Sale of Vehicles		£0				£0
7051	Sale of Equipment		£0				£0
7052	Sale of Uniforms		£0				£0
Rxxx	Holding Account Recharge		£0				£0
		Sub-total Income	-£381,100	£0	-£52,100	-£329,000	-£3,290
		GROSS INCOME	-£381,100	£0	-£52,100	-£329,000	-£3,290
		TOTAL NET EXPENDITURE	£24,804,200	£18,869,400	£1,267,900	£4,666,900	£46,669
		IOTAL NET EXPENDITORE			11,207,900	14,000,900	
	Employee Costs		£17,988,700	£17,988,700	£0	£0	£0
	Other Employee Costs		£1,146,400	£443,700	£0	£702,700	£7,027
	Premises Costs		£1,364,800	£0	£0	£1,364,800	£13,648
	Transport Costs		£688,800	£56,500	£0	£632,300	£6,323
	Supplies & Services Costs		£2,276,400	£0	£0	£2,276,400	£22,764
	Agency & Contracted Out Services		£382,400	£322,700	£40,000	£19,700	£197
	Democratic Representation		£57,800	£57,800	£0	£0	£0
	Capital Financing/Leasing Costs		£1,498,700	£0	£1,498,700	£0	£0
			£25,404,000	£18,869,400	£1,538,700	£4,995,900	£49,959
			225) 10 1,000	210,000,100	21,000,700	2 1,000,000	210,000
	Transfers to/from Reserves		-£218,700	£0	-£218,700	£0	£0
	h			~		6330.000	(2,200
	Income		-£381,100	£0	-£52,100	-£329,000	-£3,290
	Net Budget Requirement		£24,804,200	£18,869,400	£1,267,900	£4,666,900	£46,669