

**NOT PROTECTIVELY MARKED**  
**WILTSHIRE & SWINDON FIRE AUTHORITY**

**MINUTES of a MEETING of the PROGRAMME AND SCRUTINY BOARD  
COMMITTEE**

**held at WILTSHIRE FRS HEADQUARTERS, MANOR HOUSE,  
POTTERNE, SN10 5PP**

**on THURSDAY 20 NOVEMBER 2014**

**Attendance:** Councillors C Devine, G Perkins.  
John Aldridge (DCFO), Phil Chow (Brigade Manager (Governance & Assurance)) Barbara Owen (Brigade Manager (People & Development))  
Lindsay Gowland (Clerk).

26/14	<b>WELCOME &amp; APOLOGIES</b> Apologies were received from Cllr Bob Jones MBE and Cllr Andrew Bennett
27/14	<b>DECLARATION OF INTERESTS</b> None were received
28/14	<b>APPROVAL OF PREVIOUS MINUTES</b> The Minutes of the Meeting of 11 September 2014 were approved.
29/14	<b>WORKSTREAM REPORTS</b> It was requested that the recommendations from Workstream meetings be included in the reports. <ul style="list-style-type: none"><li>a. The Governance and Assurance Workstream update was received.<ul style="list-style-type: none"><li>i) Planning Gain was explained. It was noted that Wiltshire Council would not pay until the development plan was approved and adopted and that Swindon Borough Council had secured £562k of which £107k was held on behalf of Wiltshire FRS. This will be drawn down when needed. It was clarified that the money could only be spent in the area where it was raised. Cllr Devine requested that the DCFO write to Wiltshire Council asking for their urgent consideration of the planning gain as their actions could have a detrimental effect on the FRS.</li><li>ii) Cllr Devine requested that a fire on the scale of the Averages fire be put on the Strategic Risk Register.</li><li>iii) Concern was raised about Health &amp; Safety at Work Act (HASAW). It was agreed that the H&amp;S Advisor would be asked to write a report outlining the CFAs responsibilities.</li></ul></li><li>b. The Operational Delivery Workstream update was received.<ul style="list-style-type: none"><li>i) Cllr Devine requested to visit a Safe Drive Stay Alive Roadshow.</li><li>ii) Cllr Devine requested a briefing from a Rural Safety Officer.</li><li>iii) It was noted that the Averages fire had cost £3.1M (not £31M as stated in the report).</li></ul></li><li>c. The People and Development Workstream update was received.<ul style="list-style-type: none"><li>i) The Service was on track to meet the Modified Pension Scheme deadline and it was noted had been an enormous job for HR Shared Services.</li></ul></li></ul>

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	<p>ii) It was confirmed that the employers of Retained Fire Fighters had been written to, to express the FRSs thanks for the support shown during the period of industrial action.</p> <p>iii) The Brigade Manager (People &amp; Development) assured the Board that personnel who did not attend E&amp;D training were pursued.</p>
30/14	<p><b>BUDGET FUNDING OVERVIEW FY 15/16</b> The Budget Funding Overview was received and discussed.</p>
31/14	<p><b>STRATEGIC RISK REGISTER</b> It was noted that Risk 343 had been removed due to the decision at the CFA, but that a new risk was being created, namely 'Precept Equalisation'. Cllr Devine requested that an updated Strategic Risk Register be circulated within 3 working days.</p>
32/14	<p><b>NFSCP UPDATE</b> The DCFO updated the Committee on the NFSCP and the delays to the programme.</p>
33/14	<p><b>INDUSTRIAL ACTION UPDATE</b> The Brigade Manager (People &amp; Development) reported that the UNISON pay deal had been agreed. There had been one period of strike action by the FBU since the last PSB, but there was now a period of 'action short of a strike', but this did not include an overtime ban. It was reported that the Firefighter Pension Regulations had been laid before Parliament.</p> <p>Cllr Devine requested that a paper discussing the ageing workforce be put before the People &amp; Development Workstream and the PSB.</p>
34/14	<p><b>CALENDAR OF PROPOSED MEETINGS</b> The Calendar of meetings was approved</p>
35/14	<p><b>ANY OTHER BUSINESS</b> There was no other business.</p>
36/14	<p><b>DATE OF NEXT MEETING</b> The next meeting was confirmed as 15 Jan 2015 at 10am.</p>

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