



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**To: Members of the Dorset & Wiltshire Fire and Rescue Authority
Wiltshire Local Performance and Scrutiny Committee**

Membership

Cllr Daniel Cave
Cllr Bob Jones
Cllr Paul Oatway

Cllr Brian Dalton
Cllr Kelvin Nash
Cllr Pip Ridout

Dear Member

You are asked to attend the Wiltshire Local Performance and Scrutiny Committee meeting taking place in the **Stonehenge room at the Training & Development Centre, Hopton Industrial Estate, London Road, Devizes, SN10 2EU** on **31 August 2023** from **10.00am**.

Yours sincerely

Jonathan Mair
Clerk and Monitoring Officer

AGENDA

Wiltshire Local Performance and Scrutiny Committee meeting

Thursday 31 August 2023 at 10.00am

Public Questions

If you wish to put a question to one of the Local Performance and Scrutiny Committees concerning the role of the Fire and Rescue Service in a Committee's area, your question should be no more than 450 words and submitted to democratic.services@dwfire.org.uk at least two full working days before the meeting.

Your question will be read out by an Officer of the Service and answered by an Officer or a Member of the Committee as appropriate. All questions/statements and the responses will be published in full within the minutes of the meeting.

Committee purpose

The main purpose of the area-based committees is to reduce community and firefighter risks by developing, overseeing and assuring the delivery of activities associated with prevention, and response. The key focus of the committee is to scrutinise performance and improvement at a local level against the priorities 1, 2 and 3 set out in the Authority's Community Safety Plan and to make any recommendations to the Authority.

There are four committees associated with the administrative areas of the following Constituent Authorities: Bournemouth, Christchurch and Poole Council, Dorset Council, Swindon Borough Council and Wiltshire Council.

Items to be considered whilst the meeting is open to the public

		Lead
23/10	Election of Chair	ACFO Andy Cole
23/11	Welcome	Chair
23/12	Apologies	Chair
23/13	Code of Conduct and Declaration of Interests	Chair

Members are reminded of the need to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests. This means that you must:

- *check if there is any item of business on this agenda in which you or another relevant person have a disclosable pecuniary interest.*

- *check that any such interest has been notified to the Clerk & Monitoring Officer (in writing) and entered in the register of Members interests (if not, then a form must be completed within 28 days which can be obtained from Democratic Services).*
- *disclose the interest at the meeting and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.*

23/14	Public questions	Chair
23/15	Review and approve the minutes from the meeting on 2 March 2023	Chair
23/16	Action progress report	AM Darren Langdown / GM Jim Weston
23/17	Performance monitoring and briefing	GM Jim Weston
23/18	Matters raised by Members (agreed with the Chair)	Chair
23/19	Date of next meeting	Chair
	The next meeting of the Wiltshire Local Performance and Scrutiny Committee will take place on Thursday 30 November 2023 at 10.00am.	