

Appendix C

Future Work Programme for Shadow Board

2015

Event	Outline agenda
<p>Shadow Policy and Resources Committee 17 September 2 pm-5 pm (Milford Hall Hotel, Salisbury)</p>	<ul style="list-style-type: none"> • Discuss programme monitoring • Discuss approach to initial governance arrangements • Discussion of approach to Member induction, development and reviews • Adoption of clerking and committee services arrangements • Final Options paper for Safety Centre • Progress report for the Strategic Hub • Property Assets Management
<p>Shadow Authority Meeting & Joint Member seminar 23 October (Milford Hall Hotel, Salisbury)</p>	<p>Shadow Authority Meeting 10am-12pm</p> <ul style="list-style-type: none"> • Discussion of approach to Member induction, development and reviews • Discuss draft proposed budget principles • Adoption of policies for Annual Governance Statement and Corporate Statement of Assurance • Note external audit reports for DFA and W&S CFA • Note Statement of Assurances of DFA and W&S CFA <p>Joint Members seminar 12-2pm</p> <ul style="list-style-type: none"> • Discuss progress of combination programme, emerging governance framework and budget forecasts
<p>Shadow Policy and Resources Committee 5 November 10 am-1 pm (City Hall, Salisbury)</p>	<ul style="list-style-type: none"> • Discuss programme monitoring • Adoption of strategic framework for initial governance • Adoption of scheme of Members Allowances aligned to initial governance framework • Discuss proposed budget forecasts and medium term finance plan • Note final audit letters for DFA and W&S CFA • Review the Awards and Recognition Policy

2016

Event	Outline agenda
<p>Shadow Policy and Resources Committee & Joint Member seminar 14 January 2016 (Racecourse, Netherhampton, Salisbury, Wiltshire SP2 8PN)</p>	<p>Shadow Policy and Resources Committee 10-12pm</p> <ul style="list-style-type: none"> • Discuss programme monitoring • Discuss readiness for 1 April 2016 • Discuss pensions discretions • Discuss insurance policy and arrangements • Discuss treasury management strategy • Adoption of internal audit arrangements • Update on Opening Ceremony • Assurance on Key Policies and Procedures <p>Joint Members seminar 12-2pm</p> <ul style="list-style-type: none"> • Discuss progress of combination programme, proposed Community Safety Plan and supporting arrangements; budget and medium term finance plan
<p>Shadow Authority 12 February 2016 10 am-1 pm (Racecourse, Netherhampton, Salisbury, Wiltshire SP2 8PN)</p>	<ul style="list-style-type: none"> • Adoption of proposed Community Safety Plan • Adoption of final proposed budget, fire-precept and medium term finance plan • Adoption of scheme of delegation to officers • Adoption of corporate risk register for new Authority • Adoption of pay policy • Adoption of pensions discretions • Adoption of awards and recognition policy • Adoption of internal audit arrangements and plan • Adoption of insurance policy and arrangements • Adoption of treasury management strategy

<p>Shadow Policy and Resources Committee 23 March 2016 Venue and timing to be confirmed</p>	<ul style="list-style-type: none"> • Discuss programme monitoring • Discuss readiness for 1 April 2016
<p>Dorset and Wiltshire CFA 1 April 2016 10 am-1 pm (TBC, Salisbury)</p>	<ul style="list-style-type: none"> • New Authority adopts all necessary corporate plans, strategies, policies and governance arrangements developed by Shadow Board