



**DORSET & WILTSHIRE  
FIRE AND RESCUE  
AUTHORITY**

Item 22/17

MEETING	Wiltshire Local Performance & Scrutiny Committee
DATE OF MEETING	1 September 2022
SUBJECT OF THE REPORT	Action progress report.
STATUS OF REPORT	For open publication.
PURPOSE OF REPORT	For comment and approval.
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings. The meeting scheduled for the 8 June 2022 was cancelled, and therefore the actions are carried forward from the meeting previous to that held on the 3 March 2022.
RISK ASSESSMENT	None for the purposes of this report.
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report.
BUDGET IMPLICATIONS	None for the purposes of this report.
RECOMMENDATION	Members are asked to note the actions and comments and approve the removal of any completed actions.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Dave Shaw, Democratic Services Officer Email: david.shaw@dwfire.org.uk Tel no: 01722 691581

## 1. Introduction

1.1 This report contains a list of actions which are outstanding from previous meetings.

## 2. Action progress report:

Action no.	Meeting date	Agenda Item	Action	Assigned to	Comments	Progress
335	01/12/2021	W21/35.5	That the Chair contact Cllr Jackson at Wiltshire Council to arrange a presentation on fire safety to a future Wiltshire Area Board meeting.	Cllr Ridout (Chair)	It was agreed that the matter be discussed by the Authority's Wiltshire Members with Wiltshire Councillor Alison Bucknell, Portfolio Holder for Area Boards, to consider whether the presentation on fire safety should be considered at an event on public safety  Cllr Ridout (Chair) will provide a verbal update at this meeting.	In progress
345	03/03/2022	W22/04.3	That the circulation of the public notice, its wording, and supporting correspondence be reviewed by the Head of Corporate Support in consultation with the Chair.	Vikki Shearing / Cllr Ridout	The draft revised public notice was circulated to the Chair for approval. The Chair has subsequently on the 19 May 2022 approved the wording of the revised public notice.	In progress

346	03/03/2022	W22/07.9	That the Chair contact the 18 Wiltshire Area Board Chairs to ascertain if the frequency of Service officer attendance at Board meeting was correct, consistent, and required when there was a written report and the Service video, and to report back to the next LPS meeting.	Cllr Ridout	As the Area Boards are currently being reformed, Cllr Ridout will provide a verbal update at this meeting.	In progress
347	03/03/2022	W22/07.19	That the first appliance average response times isochrone be included in the relevant table in future performance reports, to make comparison easier and to be more informative.	GM Wayne Presley	Democratic Services have requested that the performance presentation includes the first appliance average response times of isochrones and any adverse impact as a standard content.	In progress
348	03/03/2022	W22/09.2	AM Why to liaise with Vikki Shearing, Head of Corporate Support, to bring to Station Managers' attention the Members for their area so that contact could be made for them to visit their local stations.	Seth Why / Darren Langdown	Update to Members. Please note that the buddying system has not been in place since 2020/21. However, Members can request a visit to fire stations and meet with officers and crews via the station manager.	In progress

### 3. Summary and key points

- 3.1 The meeting of the 8 June was cancelled; therefore, the Committee was unable to move these actions forward. Since the meeting of 3 March these five actions are still in progress.