



Draft Minutes of the Wiltshire Local Performance and Scrutiny Committee held at 10:00am on 2 December 2021 at the Training & Development Centre, Hopton Industrial Estate, London Road, Devizes.

These are draft minutes to be approved by the Wiltshire LPS Committee at their next meeting.

Members present:

CLlr Pip Ridout (Chair)
CLlr Bob Jones
CLlr Paul Oatway

Officer attendance:

Director of Community Safety Assistant Chief Fire Officer (ACFO), Andy Cole
Group Manager (GM), Wayne Presley
Democratic Services Officer, David Shaw
Service Delivery Facilitator (Wiltshire and Swindon) - Wiltshire Area, Rachel Dowse
(open seat)

21/29 Welcome

21/29.1 CLlr Ridout welcomed Members and officers to the meeting.

21/30 Apologies

21/30.1 Apologies were received from CLlr Brian Dalton, CLlr Ashley O'Neill and CLlr Kelvin Nash and Area Manger (AM) Seth Why.

21/31 Code of Conduct, Declarations of Interest and Notifications of Any Other Business

21/31.1 The Chair asked the meeting for any disclosures of pecuniary interests under the Localism Act. There were no disclosures.

21/32 Public Questions

21/32.1 There were no members of the public present and no public questions had been received.

21/33 Review and approve minutes of the Wiltshire LPS meeting on 2 September 2021

21/33.1 The Chair asked Members to review and approve the minutes from the last meeting.

21/33.2 **RESOLVED: That the minutes be confirmed without amendment and be signed by the Chair as a correct record.**

21/34 Action Progress Report

21/34.1 Group Manager (GM), Wayne Presley and the Democratic Services Officer provided an update to the Committee on the following actions:

21/34.2 Action 292 ensuring that Members were informed and invited to all relevant events. It was noted that this action had been implemented and it was agreed that the action was completed.

21/34.3 Action 331 and inviting Members to Have a Go days to support the recruitment campaigns. Members had been invited to a Have a Go day on 20 December 2021 and it was agreed that the action was completed.

21/34.4 Action 332 on including previous quarter data to future performance presentations. It was noted that this action was completed.

21/34.5 Action 333 on providing Members with bullet points outlining the consistent message regarding the council tax flexibility in order to canvass their Members of Parliament. It was noted that this action was completed.

21/34.6 **RESOLVED: Members noted that action numbers 332 and 333 were completed and agreed to close action numbers 292 and 331 as complete.**

21/35 Performance monitoring and briefing quarter 2

21/35.1 GM Presley presented to Members the Performance monitoring and briefing for quarter 2, which covered the three priority areas overseen by this Committee. A link to the presentation is [here](#).

21/35.2 Priority 1 Help you to make safer and healthier choices
Priority 2 Protect you and the environment from harm, and
Priority 3 Be there when you need us.

- 21/35.3 **Priority 1 - Help you to make safer and healthier choices.**
- 21/35.4 In reply to a Member's question, GM Presley supported the suggestion that the Wiltshire Area Boards could be used as an opportunity for recruitment to the Service. The Chair commented that the Boards were attended by the Parish Councils, had their own newsletter and that a presentation to a future Area Board meeting on fire safety should be arranged. The Chair stated that she would contact Cllr Jackson at Wiltshire Council to arrange.
- 21/35.5 **ACTION: That the Chair contact Cllr Jackson at Wiltshire Council to arrange a presentation on fire safety to a future Wiltshire Area Board meeting.**
- 21/35.6 **Priority 2 - Protect you and the environment from harm**
- 21/35.7 In answer to a Member's question, ACFO Andy Cole confirmed that the Service had an agreement with Thames Water in the northern part of the Authority's area to promote Safe and Wellbeing messages and to assist the vulnerable.
- 21/35.8 It was noted that in quarter 2, the new strategy for automatic fire alarms at commercial premises delivered cashable savings of £6,500 for on-call attendance and returned 12 hours to wholetime crews in Wiltshire.
- 21/35.9 **Priority 3 - Be there when you need us**
- 21/35.10 Arising out of discussion relating to the on-call appliance availability percentage, which had decreased from 65.7% in quarter 1 to 56.2% in quarter 2, ACFO Cole stated that this was explained by on-call firefighters returning to their principal employment following the end of the Covid-19 furlough scheme and also the taking of accumulated annual leave. The latest figures were now showing a slight increase. GM Presley continued that the issue of on-call appliance availability was monitored through Station Action Plans and the Group Manager would meet with Station Managers and Watch Managers to prepare Group Action Plans to be discussed with the Area Manager and the ACFO. ACFO Cole provided figures to the meeting for individual stations and explained that in small stations the absence of a small number of staff, for example having to self-isolate due to Covid-19, would affect the data and was required to be studied in its context.
- 21/35.11 Following a Member's question, GM Presley explained that the target for operational competence in date for breathing apparatus (BA) was 90% and therefore the figure of 92.2% for quarter 2 exceeded the target. There was an operational tracker to record course completion. ACFO Cole added that the need in competences was balanced out between stations.

21/35.12 In reply to that Chair's enquiry, ACFO Cole clarified that the local Resilience Forum exercise on Cyber incidents might consider areas of accounts, procurement and data systems. The forthcoming Chemical Biological, Radiological and Nuclear (CBRN) exercise to be held in quarter 3 or 4 would be advertised to Members.

21/35.13 The Chair thanked the officers for the presentation.

21/35.14 **RESOLVED: Members scrutinised and noted the performance for quarter 2.**

21/36 Technical rescue verbal update

21/36.1 This was a standing item for Wiltshire LPS. ACFO Cole confirmed that the process of transition was ongoing and progressing well. Stratton station was nearing being self-sufficient by mid-February 2022. GM Presley added that heavy lifting equipment had been deployed from Trowbridge to assist with a Ministry of Defence incident in mid-October 2021.

21/37 Matters raised by Members (agreed with Chair)

21/37.1 There were no matters raised by Members.

21/38 Date of Next Meeting

21/38.1 The Chair confirmed the date of the next Wiltshire Local Performance and Scrutiny Committee meeting as 3 March 2022 at 10:00am.

The meeting closed at 10:55

Signed: _____