



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 20/06

MEETING	Bournemouth, Christchurch & Poole Local Performance & Scrutiny Committee
DATE OF MEETING	26 February 2020
SUBJECT OF THE REPORT	Action progress report
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	For approval
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with an update on progress.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATION	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Tel: 01722 691074

1. Introduction

1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are monitored and managed until they are complete or can be closed.

2. Action progress report:

No.	Date	Agenda Item	Action	Assigned to	Comments	Progress
251	30/05/19	B19/15.4	To send a reminder letter to schools who have not engaged with Safe Drive Stay Alive (SDSA) by the end of the school year.	Democratic Services	We have written to schools and will monitor their engagement with SDSA. If any problems arise in the future they will be brought to the Members' attention.	Completed
270	06/11/19	B19/39.11	Area Manager Why to confirm how delegates are targeted to attend Older Drivers Forum courses.	Seth Why	Drivers are invited through emails from the Police and via social media and local newspaper. Over the last year 80 drivers attended courses.	Completed
271	06/11/19	B19/40.2	Members to receive the regular social media messages that go out to staff.	Seth Why	Circulated by email on 31/01/20	Completed

3. Summary and Key Points

3.1 Since the last meeting all three actions have been completed.

February 2020