



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 19/28

MEETING	Swindon Local Performance & Scrutiny Committee
DATE OF MEETING	5 September 2019
SUBJECT OF THE REPORT	Action progress report
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Tel no: 01722 691074

1. Introduction

1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are chased until such time as they are complete or can be closed.

2. Action progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
228	20/02/19	S19/07.14	AM Jeary to ensure a summary of changes to performance information be appended to the beginning of the presentation for future meetings.	Ian Jeary		LPS Working Group meeting booked for 19 September.	Completed
236	14/05/19	S19/17.14	To convey thanks to Swindon Central and North Parish Councils for the SDSA funding, with copies being sent to all other parish councils in the area.	Glyn Moody		Confirmed - all parishes that provided funding for SDSA in Swindon have been written to.	Completed

2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

3. Summary and Key Points

3.1 Since the last meeting two actions have been completed and there are no outstanding actions.

September 2019