



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 19/28

MEETING	Bournemouth, Christchurch & Poole Local Performance & Scrutiny Committee
DATE OF MEETING	29 August 2019
SUBJECT OF THE REPORT	Action progress report
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Tel: 01722 691074

1. Introduction

- 1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

2. Action progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Comments	Progress
251	30/05/19	B19/15.4	To send a reminder letter to schools who have not engaged with SDSA by the end of the school year	Democratic Services	To be discussed at the meeting.	In progress
252	30/05/19	B19/16.6	Members agreed that all actions were to be removed from the action log as closed or completed up to 30/5/19.	Democratic Services		Completed
253	30/05/19	B17.15	To provide information on the number patient referrals for S&W visits	Steve Waller/Dave Graham	To be provided at the meeting.	In progress

- 2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

3. Summary and Key Points

- 3.1 Since the last meeting one action has been completed and the remaining two are in progress

August 2019