



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**DRAFT Minutes of the
Bournemouth & Poole Local Performance and Scrutiny Committee
held at 10:00 hours on Thursday 14 February 2019 at the
Poole Community Fire Station, Safety Drive, Poole**

These are draft minutes prepared by officers to be approved by the Bournemouth & Poole LPS Committee at their next meeting.

Members present: Cllr Ann Stribley (Chairman); Cllr Malcolm Davies; Cllr Vikki Slade

Officer attendance: Director of Community Safety, Assistant Chief Fire Officer, James Mahoney; Temporary Area Manager (AM), Dave Graham; Temporary Group Manager (GM) Steve Waller; Democratic Services Officer, Mrs Marianne Taylor

19/01 Welcome

19/01.1 The Chairman opened the meeting and welcomed attendees including Steve Waller as Temporary GM for Bournemouth & Poole.

19/02 Apologies

19/02.1 Apologies were received from Cllr Beverley Dunlop.

19/03 Code of Conduct, Declarations of Interest and Notifications of Any Other Business

19/03.1 The Chairman asked the meeting for any disclosures of pecuniary interests under the localism act. There were no disclosures.

19/04 Public Questions

19/04.1 There were no members of the public present and no public questions had been received.

19/05 Review and approve Minutes of the Bournemouth & Poole LPS meeting on 8 November 2018

19/05.1 The Chairman asked Members to review and approve the minutes from the last meeting.

19/05.2 **RESOLVED: that the minutes be confirmed without amendment and signed by the Chairman as a correct record.**

19/06 Action Progress

19/06.1 Democratic Services Officer, Mrs Marianne Taylor, advised Members that this report contained a list of outstanding actions from previous meetings with regular update comments.

19/06.2 Mrs Taylor added that some actions were closed quickly because they were actioned at or immediately after a meeting and some may take longer if they are related to external providers.

19/06.3 Members noted that since the last meeting two actions have been completed and the remaining one is pending the Local Government Review election results in May. Members discussed the outstanding actions and agreed that completed actions could be removed from the report.

19/06.4 **RESOLVED: Members noted the actions and comments.**

19/07 Performance monitoring and briefing

19/07. 1 AM Dave Graham introduced GM Steve Waller, adding GM Waller only took up his temporary post this week and AM Graham will support in his presentations. GM Waller took Members through the 3rd Quarter's Performance Report for Bournemouth & Poole Local Performance & Scrutiny (Appendix A).

19/07.2 The three priorities that AM Graham has responsibility for in his area are
Priority 1 Help you make safer and healthier choices
Priority 2 Protect you and the environment from harm, and
Priority 3 Be there when you need us.

19/07.3 **Priority 1**
GM Waller opened the presentation advising Members that the Service was working with NHS on sustainability plans and Health & Wellbeing boards as part of the partnership working programme. GM Waller outlined how the brand of the Services helps to get over thresholds and into homes to support this work. He added that hospital discharge procedures will be rolled out following a National Fire Chiefs Council's project pilot. The Service would also be working

collaboratively with the Red Cross and other agencies to support discharged patients.

- 19/07.4 ACFO Mahoney outlined a recent case study highlighting how using the hospital discharges will work and he went on to update members about outcomes so far. He added that a report would be going to the Community Safety Development Team meeting in March. ACFO Mahoney accepted the Members offer of support where they were able to and Members were assured that the Service would call upon them if the need arose.
- 19.07.5 Members reviewed the Safe and Well (S&W) visits outlined in the report Appendix A (pages 8-12). ACFO Mahoney advised that a snapshot of vulnerable people within the Service area was far in excess of 150k, therefore a more targeted approach was being used to become more effective and sophisticated. ACFO Mahoney gave an overview of the current processes and aspirations.
- 19/07.6 GM Waller advised Members that recently winter heating issues had been referred to S&W visits where loans were made, and safety talks undertaken. GM Waller went through the case study outlined in Appendix A, including issuing a winter warmth pack and referring to appropriate agencies and services.
- 19/07.7 GM Waller advised that youth interventions programmes were undertaken and a Safer People and Responsible Communities for Unemployed people (SPARC+) event took place. Cllr Malcolm Davies provided feedback from a recent visit saying that he was “impressed with the service provided” adding that the work was a credit to the service.
- 19/07.8 GM Waller took Members to the road safety education and information pages within the Appendix adding that the Service was working to take interventions such as Safe Drive Stay Alive (SDSA) into as many schools as possible. Members volunteered their services to attend schools suggesting that SDSA for Year 11 students, where there was no 6th Form, might be appropriate. Members discussed sending a letter to schools not engaging.
- 19/07.9 **ACTION: Letters to all non-engaging schools to be prepared and sent by Democratic Services (cc to relevant Members & LPS Chair).**
- 19/07.10 **Priority 2**
GM Waller advised Members that 11 safeguarding referrals were made in the area and a modern slavery reporting line was highlighted. Members would like a breakdown of safeguarding numbers by adult/child if possible.

- 19/07.11 GM Waller took members through the legislative fire safety work that had been undertaken over the quarter. GM Waller outlined the differences between prohibition and enforcement methods. ACFO Mahoney explained that local officers risk assessed based on what they knew and followed up appropriately.
- 19/07.12 GM Waller & AM Graham took Members through the live mapping system to support Members information and data for accidental domestic fires in the B&P community, adding that S&W checks were also plotted on the system with levels of vulnerability and risk. AM Graham took Members to commercial fires on the system, adding that in due course, it was anticipated that this would replace the current format of reporting performance. GM Waller added that crews are reporting that the system is reliably predicting the level of risk that they find when they arrive at a property and that this is giving them confidence in the system.
- 19/07.13 GM Waller advised that a number of risk-based teleconferences were held in relation to significant weather and other risks. He added that this is work carried out in partnerships with the Civil Contingencies Unit and the Local Resilience Forum.
- 19/07.14 Members were concerned about the impact of an exit from the European Union on the Services workforce and wondered what was being done about this. ACFO Mahoney advised that work was ongoing in relation to this with a meeting to be held in due course.
- 19/07.15 **ACTION: GM Waller to contact the Safeguarding Lead and ask for a breakdown of safeguarding referrals by adult/child for Members.**
- 19/07.16 **Priority 3**
GM Waller took Members through the appliance availability and added that nationally the Service is well respected for its capability to respond using On-Call firefighters. The Chairman praised the service for this level of response and Members agreed.
- 19/07.17 Good response times were also noted in sleeping risk, second response and road traffic collisions. AM Graham described how a rescue would take place, using a recent incident of a tree falling on a bus as an example, and how partnership working supports safe resources and removal of casualties.
- 19/07.18 GM Waller took Members through some case studies of recent incidents which took place in the area covered by this LPS. He added that partnership working aided the swift recovery of trapped individuals.

- 19/07.19 Members were taken through the various opportunities for development and operational licences which are accessible remotely to help firefighters and corporate staff keep up to date. AM Graham added that Gartan Expert was up and running and competencies will be better handled.
- 19/07.20 Members enquired about the SIM 3 qualification and were advised that this was the Dorset FRS standard that was being phased out and replaced by a DWFRS qualification. ACFO Mahoney added that there would be a three-year transition across to the new qualification. Members suggested that figures should be shown clearly for both qualifications until SIM 3 is exhausted.
- 19/07.21 Members also noted that there was a risk attached to not having sufficiently qualified drivers however, following comments from ACFO Mahoney, they were aware this affects appliance availability and were satisfied that everything possible was being done to mitigate this risk.
- 19/07.22 GM Waller confirmed to Members that debriefs and hot debriefs take place and the learning from them was submitted to the Training and Response Coordination Group, which AM Graham chairs. This group look at the organisational effectiveness database. AM Graham added that national debrief reports are also fed in and recommendations captured for organisation learning.
- 19/07.23 **RESOLVED: Members scrutinised and approved performance for the 3rd Quarter.**
- 19/08 Update from LPS Working Group**
- 19/08.1 ACFO Mahoney updated Members about the working group which he had chaired. At this meeting Members felt that the working group should be member led and a Member Chairman was elected - Cllr Bob Jones; ACFO Mahoney and the Head of Strategic Planning and Corporate assurance, Ms Jill McCrae, would be leading as officers supporting the group. ACFO added that the challenge was the successful migration to a smarter, dashboard, approach and how this can include case studies. He further added that there will be a procurement process to upgrade to a database that fulfils the requirement and therefore a delay of two or three months.

19/09 Issues raised by Members (agreed with Chairman)

19/09.1 Members felt that it would be in order to report to this meeting on recent Buddy Visits that may have taken place. ACFO Mahoney responded advising that paperwork received by Democratic Services is acted upon and that he receives notifications and information about any areas of concern. Cllr Slade advised that she will be carrying out Buddy Visits in March to a fire station in her area and also to West Moors Training and Development Centre.

19/09.2 Members were concerned about unwanted fire signals and ACFO Mahoney reminded Members that at the recent Authority meeting a discussion took place about changes being made to corporate targets to help manage this. GM Waller added that the Service had asked that the community mapping system shows unwanted fire signals, and this was likely to be incorporated at the next iteration

19/10 Date of Next Meeting

19/10.1 The Chairman confirmed the date of the next Bournemouth & Poole Local Performance and Scrutiny Committee meeting has been confirmed for 30 May 2019 at 10:00 hours at the Poole Community Fire Station.

The meeting closed at 11:30hrs

Signed: _____