



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**DRAFT Minutes of the
Dorset Local Performance and Scrutiny Committee
held at 9.30am on Tuesday 6 November 2018 at the
Dorchester Community Fire Station**

These are draft minutes prepared by officers to be approved by the Dorset LPS Committee at their next meeting.

Members present: Cllr Kevin Brookes (Chairman); Cllr Spencer Flower; Cllr Rebecca Knox; Cllr Byron Quayle

Officer attendance: Director of Community Safety, Assistant Chief Fire Officer (ACFO) Jim Mahoney; Area Manager (AM) Craig Baker; Group Manager (GM) Richard Coleman; Democratic Services Officer, Mrs Marianne Taylor

Observers: SM Dan Perrett; WM Terry Brokenshire

18/31 Welcome

18/31.1 The Chairman opened the meeting and welcomed attendees including two observers.

18/32 Apologies

18/32.1 Apologies were received from Cllr Richard Biggs and AM Seth Why.

18/33 Code of Conduct, Declarations of Interest and Notifications of Any Other Business

18/33.1 The Chairman asked the meeting for any disclosures of pecuniary interests under the localism act. There were no disclosures.

18/34 Public Questions

18/34.1 There were no members of the public present and no public questions had been received.

18/35 Review and approve Minutes of the Dorset LPS meeting on 29 August 2018

18/35.1 The Chairman asked Members to review and approve the minutes from the last meeting.

18/35.2 **RESOLVED: Minutes were approved and signed by the Chairman as an accurate record, with no amendments.**

18/36 Action progress

18/36.1 The Democratic Services Officer, Mrs Marianne Taylor, advised Members that the report contained a list of outstanding actions from previous meetings with regular update comments.

18/36.2 Mrs Taylor confirmed that since the last meeting no actions have been completed however one was pending and one was in progress and would be covered in the briefing provided by GM Richard Cole.

18/36.3 Members discussed action number 121 GM Coleman confirmed that it is useful to have the agreed letter in the background should there be any non-engaging schools and advised that he would inform Members about schools which did not engage with the Safe Drive Stay Alive (SDSA) education initiative.

18/36.4 **RESOLVED: Members noted the actions and comments**

18/37 Performance monitoring and briefing

18/37.1 AM Baker introduced the 2nd Quarter's Performance Report for Dorset Local Performance & Scrutiny Committee (Appendix A) adding that GM Richard Coleman would take Members through the Service's performance.

18/37.2 The three priorities that AM Baker has responsibility for in his area are:

Priority 1 Help you make safer and healthier choices

Priority 2 Protect you and the environment from harm, and

Priority 3 Be there when you need us.

- 18/37.3 GM Coleman confirmed that live data about vulnerable people in the community was now used to support targeting response to the most vulnerable of them. GM Coleman also confirmed that good relationships with local partnerships and boards to support strategic decisions were in place. Members were interested in the East Dorset pilot for Safe and Well (S&W) attendance at doctors' surgeries.
- 18/37.4 GM Coleman advised Members about how support was delivered through specialist S&W advisors for those with more complex needs; and an ongoing campaign for kitchen fires using tea-towels. He further advised that the Safe And Independent Living (SAIL) referral system was being refreshed for the modern need and to attract funding. GM Coleman took Members through a case study to illustrate referral benefits.
- 18/37.5 GM Coleman outlined Service interventions and education relating to a potential arson suspect; promoting the Daily Mile campaign; and the Junior FireFit initiative. The Service has also engaged in the 'respect the water' campaign with the Royal National Lifeboat Institution, the pony club and the scouting movement to promote safety in the community from a young age.
- 18/37.6 GM Coleman outlined a recent course to the charity Ansbury, which aims to improve the lives of young people aged 15 to 24. You can find out more here: https://www.ansbury.co.uk/Young_People.html The Service provided a Safer People and Responsible Communities (SPARC) course tailored to fit the requirement of the charity, with the advantage of including water safety advice, at a cost of about £400 per person, the cost of which was covered by Ansbury.
- 18/37.7 The Service was working with Ministry of Defence on the 'Survive the Drive' video, to be circulated to military personnel, nationally; we continue to work with drink/drug driving, motorcycle awareness (Think Bike) and 'Bike Safe' initiatives adding that Christmas campaigns would be commencing shortly. GM Coleman outlined the recent 'Close Pass' initiative during which vehicle drivers are stopped and provided with advice to help reduce incidents involving cyclists.
- 18/37.8 AM Craig Baker took Members to statistics which showed evidence of a reduction in fatal casualties from Dorset Road Safe from 54 in 2002 to 14 in 2017, with five between January and May 2018 and which showed an overall downward trend.
- Priority 2**
- 18/37.9 GM Coleman reiterated the good work that had taken place across various partnerships, through S&W visits and ongoing referrals between partner agencies, with robust reporting systems. He reported that 12 adults and three children had been referred to safeguarding during the period.

- 18/37.10 AM Baker confirmed that most safeguarding concerns raised were about neglect and the Director of Community Safety, ACFO Jim Mahoney confirmed that there were no specific safeguarding patterns within the Service. He added that the ability to refer-on was provided by 24 hour safeguarding officers both within the Service and across all partners.
- 18/37.11 GM Coleman advised Members about statistics relating to building regulations consultation; licensing applications and fire audits. He added that there was also a requirement to complete the outcomes and actions from Grenfell Fire Inquiry, such as premises information plates.
- 18/37.12 GM Coleman confirmed the successful outcomes in the work with repeat false alarm calls. Following a Member's question AM Baker confirmed that primary authority scheme relationships were in place for major housing associations within Dorset; and joint inspections to private landlords with local authority officers' took place.
- 18/37.13 GM Coleman advised Members that there was a range of site specific information which was collated on one data platform; prisons agreements were in place; waste site planning was carried out and specialist exercises to test theoretical planning also took place.
- 18/37.14 An exercise took place with the Local Resilience Forum which focussed on various aspects of disasters and how they would be managed. This ensured that worst case scenario exercises were examined which resulted in learning and an ability to respond across all emergency services and, where necessary, utilities companies were involved.
- 18/37.15 GM Coleman illustrated the range of incidents responded to by outlining the coastal footpath and cliff fall issues, and the challenges relating to land ownership and footpath closures.
- Priority 3**
- 18/37.16 On-call availability is good, with 81% availability; AM Coleman outlined the issues relating to retaining on-call officers and staff; and Members were updated with salary scheme implementation. ACFO Jim Mahoney outlined the flexible approach being used to recruit locally and by other fire and rescue services nationally. AM Baker confirmed that ongoing recruitment was providing some new recruits who were being put through their paces.
- 18/37.17 GM Coleman outline the *#HaveaGoSessions* confirming to Members that these are having some success alongside open evenings which are well received in local communities.
- 18/37.18 GM Coleman provided information relating to effectiveness and efficiency of first appliance attendance as outlined in Appendix A to this report.

- 18/37.19 GM Coleman advised Members that monitoring of operational competence was ongoing, with the new Gartan programme in place and quarterly training programmes being audited. GM Coleman added that spot checks were carried out, new shorter courses have been implemented which were well received.
- 18/37.20 GM Coleman outlined some recent learning following the Manchester Arena debrief, and with other debriefs carried out. GM Coleman added that learning informed future training, procedures and equipment design. He further added that incident debriefs are particularly relevant in this respect.
- 18/37.21 A number of fire related deaths' details were provided with ongoing investigation work and subject to HM Coroners' judgement upon cause of death.
- 18/37.22 **RESOLVED: Members approved the report for the 2nd Quarter**
- 18/38 Issues raised by Members (agreed with chairman)**
- 18/38.1 Mrs Taylor asked Members if they would be minded to sign-off previously approved Dorset LPS minutes from 28 February 2017, as she had discovered these historic minutes were unsigned. Mrs Taylor further explained that the signed minutes would then be lodged at the Dorset History Centre, along with other such papers.
- 18/38.2 **RESOLVED: Members approved the Chairman, Cllr Kevin Brookes, to sign of the approved minutes outlined in 18/38.1 above.**
- 18/39 Date of Next Meeting**
- 18/39.1 The Chairman confirmed the date of the next Dorset Local Performance and Scrutiny Committee meeting as Thursday 28 February 2019 at 9:30am at Dorchester Community Fire Station

Meeting closed: 10:50

Signed: _____