



**DORSET & WILTSHIRE  
FIRE AND RESCUE  
AUTHORITY**

Item 18/37

MEETING	Wiltshire Local Performance & Scrutiny Committee
DATE OF MEETING	1 November 2018
SUBJECT OF THE REPORT	Action progress
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: <a href="mailto:Marianne.taylor@dwfire.org.uk">Marianne.taylor@dwfire.org.uk</a> Tel: 01722 691074

## 1. Introduction

- 1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

## 2. Action progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
164	30/08/18	W18/26.5	Democratic Services to contact Wiltshire Council on behalf of Members to request use of the reception area for smoke detector promotion by DWFRS.	MT/SH	14/09/18	7/9 - Wilts Council, Events Team have forwarded a form to complete. B Standen/S Why to complete and organise. 6/9 - MT contacted Kieran Elliott @ Wilts CC by email ACTION W18/16.15 CLOSED - THIS HAS TAKEN ITS PLACE 30/8 - Dem Services a formal request was sent to County Hall To be advised at meeting in Aug/Sept	Completed
180	30/08/18	W18/27.12	To refer to LPS any non-engaging schools for further discussion and direction	BS		Pending instruction from BS about non-engagement	Pending
165	30/08/18	W18/27.13	To provide details of the fire cadets scheme to Members	SW	14/09/18	26/9 - Confirmed that this will be covered within the Quarter 2 presentation on 1 Nov 18 21/9 - chaser sent again 14/9 - chased SW by email for an update	In progress

166	30/08/18	W18/27.14	Investigate if/where the Service links with water quality.	SW	24/10/18	26/9 - Confirmed that this will be covered within the Quarter 2 presentation on 1 Nov 18 21/9 - chaser sent again 14/9 - chased SW by email for an update	In progress
167	30/08/18	W18/27.15	To provide information about Junior Good Citizens to Members.	SW	14/09/18	26/9 - Confirmed that this will be covered within the Quarter 2 presentation on 1 Nov 18 21/9 - chaser sent again 14/9 - chased SW by email for an update	In progress
181	30/08/18	W18/27.36	To provide an update of ongoing work for recruitment and appliance response standards in AM Cole's briefing at the November LPS meeting.	AC	01/11/18	19/10 - Confirmed that this will be covered within the Quarter 2 presentation on 1 Nov 18	In progress
168	30/08/18	W18/27.37	Provide legislative detail and data about Air B&B in Wiltshire to the next LPS meeting.	SW	24/10/18	26/9 - Confirmed that this will be covered within the Quarter 2 presentation on 1 Nov 18 21/9 - chaser sent again 14/9 - chased SW by email for an update	In progress
169	30/08/18	W18/27.38	To provide more detailed information about station availability at the next LPS meeting	BS	24/10/18	14/9 BS commented this in progress and an update will be provided at the November meeting 14/9 - chased BS by email for an update	In progress

2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

**3. Summary and Key Points**

3.1 Since the last meeting one action has been completed, one is pending and the remaining six are all in progress.

November 2018