



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item 18/36

MEETING	Dorset Local Performance & Scrutiny Committee
DATE OF MEETING	6 November 2018
SUBJECT OF THE REPORT	Action progress
STATUS OF REPORT	For open publication
PURPOSE OF REPORT	To note
EXECUTIVE SUMMARY	Contained within this report is a list of outstanding actions from previous meetings with regular update comments.
RISK ASSESSMENT	None for the purposes of this report
COMMUNITY IMPACT ASSESSMENT	None for the purposes of this report
BUDGET IMPLICATIONS	None for the purposes of this report
RECOMMENDATIONS	Members are asked to note the actions and comments.
BACKGROUND PAPERS	Past minutes of Local Performance and Scrutiny Committee meetings.
APPENDICES	None
REPORT ORIGINATOR AND CONTACT	Name: Marianne Taylor, Democratic Services Officer Email: Marianne.taylor@dwfire.org.uk Tel: 01722 691074

1. Introduction

- 1.1 The report contains a list of actions which are outstanding from the previous meeting. Actions are programmed to be checked on a weekly basis and are chased until such time as they are complete or can be closed.

2. Action progress report:

No.	Area & meeting date	Agenda Item	Action	Assigned to	Deadline	Comments	Progress
121	26/02/18	D18/8.4 & 8.5	To revise the letter to be sent to the Principal/ Headteacher and Chairman of Governors for schools that had not engaged with SDSA, requesting that paragraph one and two be swapped to provide more impact and to be signed by the DWFRA Chairman and the DWFRS Chief Fire Officer.	Ian Hopkins		29/8/18 - Chairman agreed to hold unless needed for this school year; 12/7 - CFO Ansell has agreed the revised wording. MT to discuss with Authority Chairman. 18/5 - at the meeting Members discussed this action and suggested it be amended to provide detail on which schools have not engaged and how best to approach them. Members discussed the best way to ensure that the forum understands what is going on with schools within Dorset. 4/4/18 - MT has final draft ready for use; 15/3 - Comment from Ian Hopkins: Draft letter was presented at the meeting, and with a few suggested amendments a final copy was produced.	Pending

160	29/08/18	D18/27.12	Advise Members of approximate cost per pupil of SPARC course and the variety of referrals, to be brought to next meeting.	SW	29/10/18	<p>26/9 - Seth Why confirmed information as below and will also be briefed at the next meeting: SPARC referrals – If it’s an open access course for young people 12-17 we primarily get referrals from Schools, Learning Centres, Youth Offending Team, LA Social Services. If it’s a specific course that we have worked with a partner to deliver e.g. the current course at Dorchester for Ansbury (16-25 year olds who are unemployed) they source the referrals themselves. SPARC currently cost £5,000 per course.</p> <p>Prince’s Trust – We work closely with DWP and local job centres where the majority of our referrals come from. We also get referral from the Trust head office, Bournemouth and Poole Council’s Children’s Services Teams, Social Services, Looked after Children and Care Leavers Teams, Youth Offending Team, Probation, local partners such as Supported Housing Groups (YMCA) and self referrals (parents etc).</p>	<p>In progress</p>
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						21/9 - Chased again 14/9 - SW chased by email to check that this data will be brought to the next mtg	
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2.1 Some Actions are closed quickly because they were actioned at or immediately after a meeting and some take longer, especially if they are related to external providers.

3. Summary and Key Points

3.1 Since the last meeting no actions have been completed however one is pending and one is in progress.

November 2018