



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

Item no 17/33

MEETING	Dorset & Wiltshire Fire and Rescue Authority
DATE OF MEETING	27 June 2017
SUBJECT	Draft Community Safety Plan 2017-21
STATUS OF REPORT	Open publication
PURPOSE OF REPORT	To approve the draft Community Safety Plan 2017-21
EXECUTIVE SUMMARY	The draft Community Safety Plan 2017-21 has been written in non-technical language for the public to gain a broader appreciation of the strategic intent and work of the Authority and Service. Underpinning this document is a comprehensive Service delivery plan and an associated performance management framework. These arrangements will be outlined at the meeting via a short presentation. If approved, the plan will be made available on the website, with a limited number of paper copies in main libraries and Council offices.
RISK ASSESSMENT	Failure to publish a corporate plan may undermine the reputation of the Authority and its associated governance arrangements.
COMMUNITY IMPACT	None for the purpose of this report
BUDGET IMPLICATIONS	This plan is under pinned by the medium term finance plan approved by the Authority at its February meeting.
RECOMMENDATIONS	It is recommended that Members consider and approve the Community Safety Plan 2017-21.
APPENDICES	Appendix A: Draft Community Safety Plan 2017-21
BACKGROUND PAPERS	Fire and rescue national framework for England. Department of Communities and Local Government. July 2012; Draft Service delivery plan 2017-18
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1 Background

- 1.1 The draft Community Safety Plan is the corporate plan for the Authority and is required under the Government's Fire and Rescue Service National Framework 2012. The plan follows the previous format agreed in April 2016 that was well received by Members. The document is written with the public in mind and as the primary audience. It is therefore a non-technical, high-level overview of the strategic intent and work of the Authority and its Service.

2 Delivering the plan

- 2.1 Although the plan is a high-level overview, there is a comprehensive performance management framework underpinning it. This framework translates the agreed strategic priorities into activities and projects for departments, teams and individuals to deliver. The electronic reporting processes (through a software system known as Sytle) requires managers to explain progress against these activities, projects or key performance indicators.
- 2.2 To ensure well-managed Service-wide performance, these reports are aggregated through departmental and strategic leadership team meetings. As well as providing quarterly reports to the Local Performance and Scrutiny Committees or the Finance, Governance and Audit Committee, the Chief Fire Officer provides a six monthly overview of Service-wide performance to the Authority and presents an Annual report in September.
- 2.3 To further increase transparency, Members have access to a dedicated Members Dashboard through our website. Details of the dashboard and log on details have previously been circulated to existing Members. For any new Members or those wishing to refresh their knowledge, the Head of Strategic Planning and Knowledge Management would be happy to provide further support should specific needs or requests arise (robert.ford@dwfire.org.uk 01722 691094).

3 Key Lines of Enquiry

- 3.1 Members have agreed that performance should be centred on the delivery of the strategic priorities defined within the Community Safety Plan. Under these arrangements, the Local Performance & Scrutiny Committees consider and scrutinise performance against the first three priorities that are:
1. Help you to make safer and healthier choices
 2. Protect you and the environment from harm
 3. Be there when you need us
- 3.2 Finance, Governance and Audit Committee review performance against priority four, namely:
4. Making every penny count.
- 3.3 In order to ensure fuller transparency of the work being undertaken on leadership, management and cultural reform, an additional strategic priority has been added for scrutiny by this committee namely:
5. Supporting and developing our people

- 3.4 As Members are aware, each of the strategic priorities is supported by four Key Lines of Enquiry (KLOE). The KLOEs pose specific questions against which performance is appraised using performance indicators and commentary provided by senior officers. To ensure that the current performance position is well understood, each KLOE has a baseline assessment against three levels – Developing, Established and Advanced. Progression to the next level within these categories is indicated in the Service delivery plan (available on request). This plan is further supported by a comprehensive set of on-going key activities and projects, along with those that are being put in place to strengthen or advance our current position. These activities and projects are in our performance management system and form the basis of departmental and team delivery plans.
- 3.5 The approach to managing performance through Service wide priorities and the KLOE framework puts the Authority in a strong position for reporting against future inspection regimes, and the associated standards being developed, as indicated in the Policing and Crime Act 2017. When more specific details of this inspection framework become clearer, officers will be in a good position to further align our internal performance framework with the KLOEs set out by the inspectorate.

4 Corporate targets

- 4.1 As Members are aware, during 2016 a significant amount of work was progressed to bring together management information systems, data and definitions. This work is required to support the setting of effective corporate targets and the accurate monitoring of Service performance. Over half of all of these management information systems are now migrated to support performance management. The remaining management information systems are broadly associated with supporting efficient departmental working. This migration programme is currently on track with substantial level assurances received from Internal Audit and is a key control measure in the strategic risk register overseen by the Finance, Governance and Audit Committee.
- 4.2 The corporate targets outlined in the Community Safety Plan will be monitored by the Finance, Governance and Audit Committee and by each local performance and scrutiny committee. To help locally contextualise the on-going quarterly performance, a range of key performance indicators are used. In this way, management actions and partnership influences can reflect local community issues and performance requirements. This further demonstrates the principles of integrated risk management as expected through the government's national framework.

5 Summary and next steps

- 5.1 Together the Community Safety Plan, its associated Service delivery plan and the performance management reporting system provide a sound performance management framework. This framework may need to be refined once details of the forthcoming inspection and standards regime become better known.