



**DORSET & WILTSHIRE
FIRE AND RESCUE
AUTHORITY**

**DRAFT Minutes of the
Dorset Local Performance and Scrutiny Committee
held at 1400 hours on Tuesday 28 February 2017 at the
Dorchester Community Fire Station, Poundbury**

These are draft minutes prepared by officers to be approved by the Dorset LPS Committee at their next meeting.

Members present: Cllr Trevor Jones (Chairman); Cllr Steve Butler; Cllr Colin Jamieson; Cllr Paul Kimber; Cllr Rebecca Knox

Officer attendance: ACFO John Aldridge; AM Ian Jeary; Head of Strategic Planning and Knowledge Management, Bob Ford; Democratic Service Officer, Mrs Marianne Taylor.

Guest: Head of Dorset Local Resilience Forum (LRF), Jennifer Cutler,

17/1 Welcome

17/1.1 The Chairman opened the meeting and welcomed attendees including Cllr Paul Kimber to his first meeting; thanked Ms Jennifer Cutler for attending and added that this would be his last meeting as Chairman.

17/2 Apologies

17/2.1 Apologies were received from Cllr Ronald Coatsworth and the Performance Manager, Jane Barnes.

17/3 Code of Conduct, Declarations of Interest and Notifications of Any Other Business

17/3.1 The Chairman asked the meeting for any disclosures of pecuniary interests under the Localism Act.

17/3.2 Cllr Colin Jamieson declared his interest as a sessions Member for the youth service

17/4 Public Questions

17/4.1 There were no members for the public present and no public questions had been received.

17/5 Minutes of the Dorset Local Performance and Scrutiny Committee meeting on 22 November 2016.

17/5.1 The chairman asked Members to review and approve the minutes from the last meeting.

17/5.2 Members reviewed actions from the Minutes:
Action 6.1 - SMART Cllr Knox confirmed that she had spoken to a number of staff; the ACFO went on to Explain that the intention is to present SMART targets for consideration by Members at the Authority meeting on 8 June 2017. Bob confirmed there has been some realignment with political areas so would currently not be measuring like for like. Cllr Knox would like to feel confident that information would be available for members of the public which would show a similar or improved service in the Dorset area covered by the LPS. Cllr Knox will follow up the matter.

17/5.3 Action 6.3: Appendix A to the performance report received by LPS requires page numbers. The Head of Strategic Planning and Knowledge Management Mr Bob Ford advised that the matter is in hand and page numbers will be provided.

17/5.4 Action 7.4.3: Safe Drive Stay Alive: The Chairman commended the successes, AM Jeary confirmed that they would like access to schools where they are not engaging with agencies.

17/5.5 Action 7.5.2: Information - completed

17/5.6 Action 8.8: Road Safety – suggested that perhaps local councils could be informed of the reason for the incident, be it road condition or behaviours of drivers. Cllr Knox advised Members that the Community Safety Partnership (CSP) have been discussing how to share information in a way that will impact positively on the public. AM Jeary has been working with Mark Cooper to look at ways to provide information about underlying causes of road traffic collisions (RTC).

17/5.7 **RESOLVED: Members confirmed their approval of minutes with no amendments.**

17/5.8 **ACTION: AM Ian Jeary to send the non-participating schools' details out to Dorset LPS Members will then follow up. AM Jeary confirmed there was no charge and that the main reason for not engaging is timetabling.**

17/6 Performance for 3rd quarter

Priority 1

17/6.1 AM Jeary gave some background information on the numbers relating to the work carried out by the Service in the Dorset area. He added that there had been no fire deaths; that the Service had carried out 1133 Safe and Well (S&W) visits and two SPARC/plus, one in Dorchester and one in Weymouth; Dementia awareness and familiarisation will take place for Staff in Dorset to support prevention work; 1330 students attended Safe Drive Stay Alive (SDSA); 2683 primary school children received fire safety schools input; stronger links had been forged with the military to provide SDSA for returning young service personnel; Blitz provide input into secondary schools using theatre workshops. DCC youth support team have been working with young people at the Bridport fire station. AM Jeary was pleased to report that deliberate fire setting has reduced in numbers because of partnership working with other agencies.

17/6.2 AM Jeary Reported that there had been an increase in fire related injuries, 4 smoke inhalation related; accidental dwelling fires have increased and this appears to be due to unattended cooking and overloaded electrical sockets.

Priority 2

17/6.3 Dorset protection teams have carried out 29 audits of businesses with one enforcement notice for poor safety arrangement for sleeping above a business; AM Jeary drew attention to the one safeguarding issue which came to a Safe & Well (S&W) advisor from a GP which was related to alcohol and smoking risk; the Service is working with care homes in the area to improve fire safety management.

17/6.4 There has been an 18% reduction in false alarm calls. Area Officers are working with protection and local business to reduce the numbers of fire alarms and improve fire safety management.

17/6.5 Deliberate non-domestic fires are mostly in prisons, there are three prisons in the area and it is difficult for the Service to carry out meaningful prevention work because of the nature of the prison service.

Priority 3

17/6.6 Appliance availability is being maintained at 78.48% with appliances staying on the run despite a 20% vacancy factor. The service is working with on-call member champion, Cllr Edge & Cllr Jamieson, to improve and develop the on-call experience, focussing on recruitment and retention.

17/6.7 Attendance for the first appliance to sleeping risk has been maintained as 65.87% with attendance to RTCs at 80.28%. the attendance of the second appliance to sleeping risk has dropped to 41.46%; this is due to reduced availability for the second appliances, the travel distance for second appliances, call handling issues and local traffic congestions.

17/6.8 Over 80% of on-call staff are maintaining their operational skills to support the operational licence.

Looking forward

17/6.9 The Honest Truth programme (training package for Driving Instructors) will be provided locally to build on SDSA with learners, the area will be working with the blood donor service using fire stations for donor sessions. There will be linked safety and prevention input and presentations.

17/6.10 The Fire and Rescue Authority have agreed to progress a Fire and Ambulance Clinical Support (FACS) pilot with the South West Ambulance Service Trust (SWAST). This is an innovative project to provide clinical support for priority three patients who require transport to hospital.

17/6.11 Members were directed to Appendix A and the line graphs (PRE01) and they outlined the difficulty that Members have deciphering the actual number which could be seen as .5% of a death for instance. The Head of Strategic Planning and Knowledge Management, Mr Bob Ford assured Members that these issues will be discussed with the specialist at their meeting and outlined the capacity issues the Service is experiencing. Members made some suggestions which Mr Ford will follow up on.

17/6.12 The chairman raised his concern about the number of home safety checks in the year. ACFO Aldridge reminded Members that home safety checks are now called Safe & Well (S&W) checks, he added that they had different topics so making comparisons was not appropriate as S&W checks take longer and covered more. AM Jeary added that there were fewer advisors in Dorset, but more in the service overall. Members were concerned that there was a reduction in advisors and wondered about the cause. Members understood that S&W visits were carried out by volunteers. Members were concerned and asked for pre combination and post combination staffing levels report for these activities.

17/6.13 Chairman asked Cllr Knox to follow up on the changes to the S&W teams and what, if any, changes to their impact had been experienced. AM Jeary added that operational staff carry out a home safety check before they leave the site of an incident. ACFO would bring information about volunteers and their roles to the next Dorset LPS meeting.

17/6.14 **RESOLVED: Members scrutinised and approved the 3rd quarter performance.**

17/6.15 **ACTION: ACFO Aldridge to bring information about volunteers and their roles to the LPS meeting due to take place on 2 June 2017.**

Cllr Jamieson left the meeting

17/7 Prevention

17/7.1 Ms Lorraine Hunt sent her apologies for not attending the meeting. This item to be brought back at the next meeting

17/7.2 **ACTION: AM Jeary to invite the Head of Prevention, Lorraine Hunt, to the next meeting.**

17/8 Local Resilience and the civil Contingency Unit Presentation

17/8.1 Ms Jennifer Cutler, Head of the Civil Contingencies (CCU) Unit gave a presentation. Ms Cutler advised Members that her line of reporting is to the Chief Fire Officer; that the post is funded by local authorities, Fire, Police, Ambulance and NHS England; the main aim of the Local Resilience Forum (LRF) is to remove boundaries between organisations; to enable, mitigate and attend community emergencies; and to ensure that priorities can be actioned. There will be a presentation about LRFs to Members at the Authority meeting on 8 June.

Cllr Flower left the meeting.

17/8.2 Ms Cutler went on to say the LRF run training and exercises, and command; the CCU ensures that commanders know how to work across agencies but stops at the door of the agencies who then have to provide a way to deal with a range of threats. There will be a LRF conference in April 2018. The LRF further aims are to help communities prepare for local risk, ie severe weather; community resilience will help local business to overcome the effects of local disaster. Ms Cutler outlined the governance structures and processes; adding she expects there to be some changes in governance, following a review this year.

17/8.3 The Chairman thanked Ms Cutler for her attendance. Ms Cutler offered to provide more information should Members require it.

17/9 Issues raised by Member

17/9.1 There were no issues raised by Members.

17/10 Date of Next Meeting

17/10.1 The Chairman confirmed with Members the date of the next Dorset Local Performance and Scrutiny Committee meeting as 2pm on 2 June 2017 at the Dorchester Community fire station.

Signed: _____