



DORSET & WILTSHIRE FIRE AND RESCUE AUTHORITY

To: Members of the Dorset & Wiltshire Fire and Rescue Authority

Membership

Cllr Cameron Adams

Cllr Abdul Amin

Cllr Pete Barrow

Cllr Richard Biggs

Cllr Daniel Cave

Cllr Matthew Courtliff

Cllr Brian Dalton

Cllr Richard Herrett

Cllr Paul Hilliard

Cllr Bob Jones

Cllr Rebecca Knox

Cllr Lisa Northover

Cllr Kelvin Nash

Cllr Paul Oatway

Cllr Byron Quayle

Cllr Pip Ridout

Cllr Kevin Small

Cllr Clare Weight

Dear Member

You are asked to attend the Dorset & Wiltshire Fire and Rescue Authority Meeting to be held at Service Headquarters, Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury, Wiltshire SP1 3NR, on Wednesday 14 June 2023 at 10.00am.

Please note that lunch will be provided and refreshments will be available.

The meeting will be followed by a Members' seminar which will commence after a short break.

If you require any further information please contact the Democratic Services team on 01722 691079 or by email at democratic.services@dwfire.org.uk.

Yours sincerely

A handwritten signature in black ink that reads 'Jonathan Mair'.

Jonathan Mair

Clerk and Monitoring Officer

Note:

The reports within this agenda will be available to view on the Service's website on the day of agenda despatch.

AGENDA

Meeting of the Dorset & Wiltshire Fire and Rescue Authority

Wednesday 14 June 2023 from 10.00am

Purpose

The main purpose of the Authority is to oversee the policy and service delivery of the Dorset & Wiltshire Fire and Rescue Service. The Authority consists of elected members from each of the four constituent authorities and collectively they ensure we support communities, local partners and comply with a range of statutory requirements and frameworks.

The Authority is the statutory body constituted in accordance with The Dorset & Wiltshire Fire and Rescue Authority (Combination Scheme) Order 2015 (Statutory Instrument No 435). The membership of the Authority was varied (with effect from 6 June 2018) by the Fire and Rescue Authority (Membership) Order 2017 (Statutory Instrument 1165).

Public questions

If you wish to put a question to the Members' of the Authority it should be no more than 450 words and submitted to democratic.services@dwfire.org.uk at least three full working days before the meeting. It will be read out by an Officer of the Service and answered by an Officer or a Member of the Committee as appropriate. All questions/statements and the responses will be published in full within the minutes of the meeting.

PART I

Items to be considered whilst the meeting is open to the public

Lead

| | | |
|-------|--|---------------|
| 23/14 | Welcome | Jonathan Mair |
| 23/15 | Apologies | Jonathan Mair |
| 23/16 | Election of Chair | Jonathan Mair |
| 23/17 | Election of Vice Chair | Chair |
| 23/18 | Code of Conduct and Declaration of Interests | Chair |

Members are reminded of the need to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests. This means that you must:

- *check if there is any item of business on this agenda in which you or another relevant person have a disclosable pecuniary interest*
- *check that any such interest has been notified to the Clerk & Monitoring Officer (in writing) and entered in the register of Members interests (if not then a form must be completed within 28 days, which can be obtained from Democratic Services)*
- *disclose the interest at the meeting and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.*

| | | |
|-------|---|----------------|
| 23/19 | Review minutes of the Dorset & Wiltshire Fire and Rescue Authority meeting on 8 February 2023 and any matters arising | Chair |
| 23/20 | Receive the approved minutes of the Finance & Audit Committee meeting on 7 December 2022 and a verbal update on the meeting held on 8 March 2023 | F&A Chair |
| 23/21 | Public Questions | Chair |
| 23/22 | Questions from members of the Authority (Standing Order 18) | Chair |
| 23/23 | Dorset & Wiltshire Fire and Rescue Authority Appointments 2023-24 | Jonathan Mair |
| 23/24 | Members' Allowance Scheme – revision | Jonathan Mair |
| 23/25 | Service annual performance review 2022-23 - presentation | Derek James |
| 23/26 | Values and culture in fire and rescue services | Jenny Long |
| 23/27 | Proposed changes to the Members Handbook and Seminar Programme 2023/24 | Jonathan Mair |
| 23/28 | Service highlights - public video | Vikki Shearing |
| 23/29 | Date of next meeting The next meeting of the Dorset & Wiltshire Fire and Rescue Authority will take place on 28 September 2023 at 10.00am. | Chair |
| 23/30 | Exempt business | |

In accordance with Section 100A (2, 3 & 4) of the Local Government Act 1972, to move to exclude the press and public for the business specified below because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public. The public and the press will be asked to leave the meeting whilst the item of business is considered

PART 2

23/31 Future Internal Audit Provision

F&A Chair