

# WILTSHIRE & SWINDON FIRE AUTHORITY

## MINUTES OF A MEETING OF THE ETHICS COMMITTEE HELD AT WILTSHIRE FRS HQ, MANOR HOUSE, POTTERNE, DEVIZES ON WEDNESDAY 26 AUGUST 2015

**Present :** Cllrs E Clark, P Edge, J Knight, C Newbury, and G Perkins; and  
Mrs C Baynes (Independent Person) by invitation

### **9 Election of Chairman**

Cllr C Newbury was elected Chairman of the Committee.

### **10 Election of Vice-Chairman**

Cllr E Clark was elected Vice-Chairman of the Committee.

### **11 Membership & Attendance**

Members were reminded of the Committee's decision to invite the two Independent Persons to attend meetings of the Committee. Mrs C Baynes was welcomed to the meeting.

The Acting Clerk reported that Cllrs J Knight and G Perkins were attending the meeting having been appointed by the Authority as substitute members in place of Cllrs Mrs M Groom and N Martin whose apologies were presented.

### **12 Minutes of Previous Meeting**

The minutes of the meeting of the Committee held on 12 March 2015 were confirmed and signed subject to an amendment recording Cllr P Edge's attendance as an observer.

### **13 Members' Interests**

Mrs C Baynes informed the Committee of her appointment to the Police and Crime Commissioner's Audit Committee.

### **14 Staff Protocols and Codes**

The Committee received, discussed and noted:

- The annual report from the Service on grievances, discipline, whistle-blowing, and anti-fraud and corruption;
- The annual report from the Service on security incident reporting; and
- The quarterly report from the Service on the use of the Regulation of Investigatory Powers Act 2000.

### **15 Members Register of Interests: Land**

The Monitoring Officer reported on the actions being taken to implement the decisions of the Committee referred to in minute no. 6 of the Committee's previous meeting.

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### **16 Membership of Committees: Substitutions**

On considering a paper by the Monitoring Officer in response to discussions at previous meetings of the Authority and of the Committee, and on noting the Monitoring Officer's recommendation that the Authority continues its current practice with regard to substitutions,

#### Resolved:

To forward the Monitoring Officer's paper to the Authority for consideration at the Authority's next meeting.

### **17 Urgent Business**

There was no urgent business.

### **18 Date of Next Meeting**

Should there be business for the Committee's consideration, it was agreed to hold another meeting of the Committee at 2.45 p.m. on Wednesday 17 February 2016.

(Duration of meeting: 2.45 p.m. to 3.40 p.m.)